

Creating and Publishing PunchOut Level 1 Catalogs Online

③ Content

- The system will display a brief summary of the contents.
- If everything is correct, click the “**Validate and Publish**” button.
- The catalog will be validated by the system and then published to selected customers. You will be able to see the catalog subscription under the **Catalog Files** tab.

Create a New Catalog

Previous Exit

1 Details

2 Subscriptions

3 Content

✔ PunchOut enabled

Short Name: Supplier Name PunchOut

Keywords: Category Name, Product Categories, Alternative Names, etc.

Image URL: https://www.supplier.com/branding/images/lrg_logo.jpg

Thumbnail URL: https://www.supplier.com/branding/images/sml_logo_thumbnail.jpg

! After you click, Validate and Publish, the created catalog will be displayed on the catalog files listing page.

Validate and Publish