

Configuring your Supplier account for Punchout – PunchOut Configuration

- Next, select an **Authentication** option and method. The Preferred method is **Shared Secret**.
 - **Customized Authentication:** This shared secret is used purely for PunchOut catalog connectivity. These credentials will be sent to your PunchOut site to authenticate requests from **ALL** Buyers.
 - **Default Authentication:** This Account Level authentication is used for all cXML transactional documents and is maintained in another section of your Supplier Account. More detail regarding this topic and setup is covered in section **Native cXML Transaction Setup** – [click here](#)
- If using the customized option, type in your Shared Secret, and confirm it.

Create PunchOut Configuration [OK] [Cancel]

Fill out the following information to configure your PunchOut URL.

Name:*

PunchOut URL:*

PunchOut allows customers to perform shopping and product selection directly on your Website. Enter your website's URL for receiving PunchOutSetupRequest documents. It is recommended to leave this field blank if you support ProfileRequest documents.

Visibility: Public - The URL is applicable for all your customers
 Private - Choose the customer who will be directed to the URL below

Authentication: Default Authentication
 Customized Authentication

Select an authentication method:

Shared Secret:* ⓘ

Confirm Shared Secret:*

Pricing Updates:

If you support pricing list updates for catalogs, specify the URL where customers can obtain the updated pricing lists. The URL can either be a custom URL or the same as the PunchOut Request URL.

Server name indication: ⓘ