Instructions to Turn Off SAP Business Network Notifications

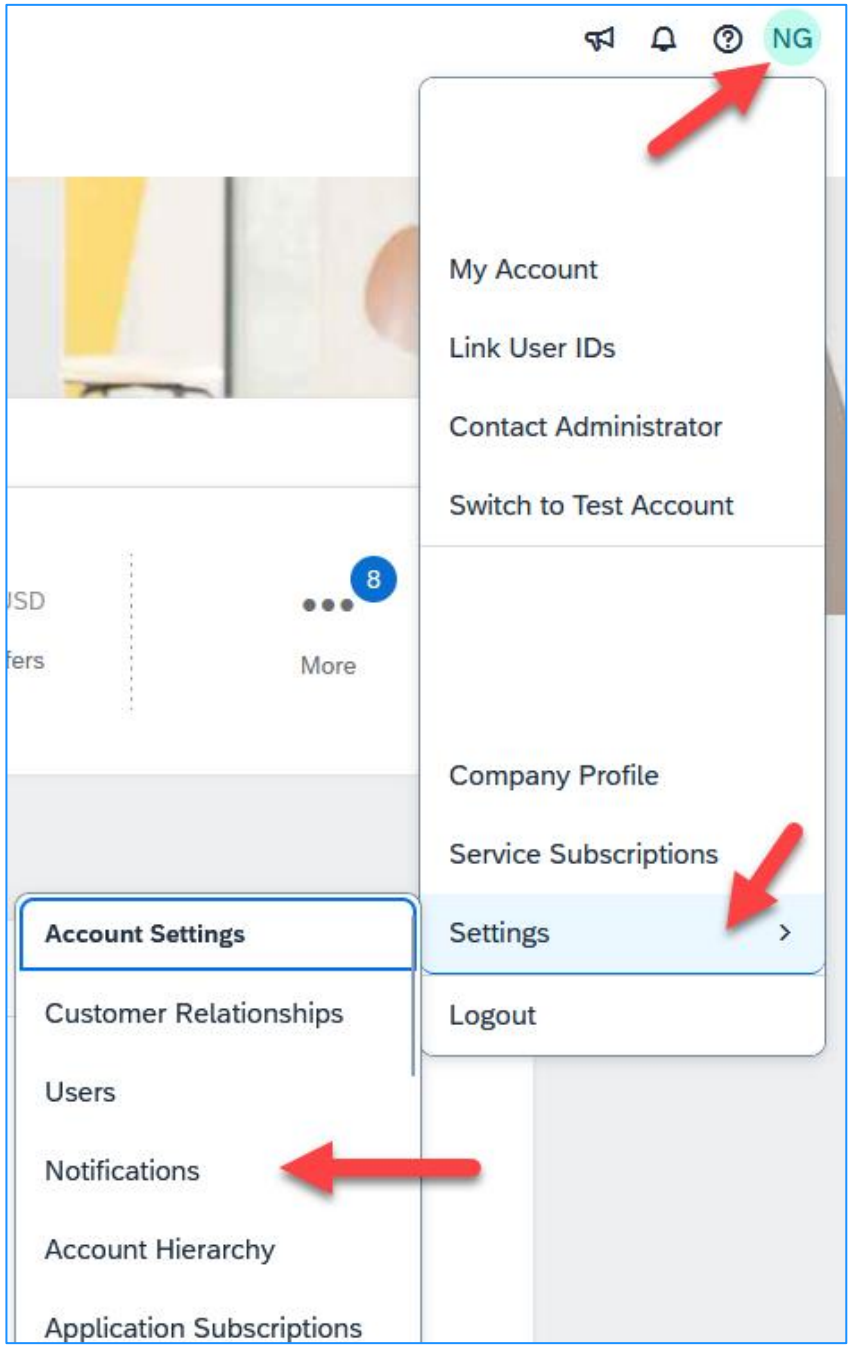
Public

Login to your SAP Business Network Account

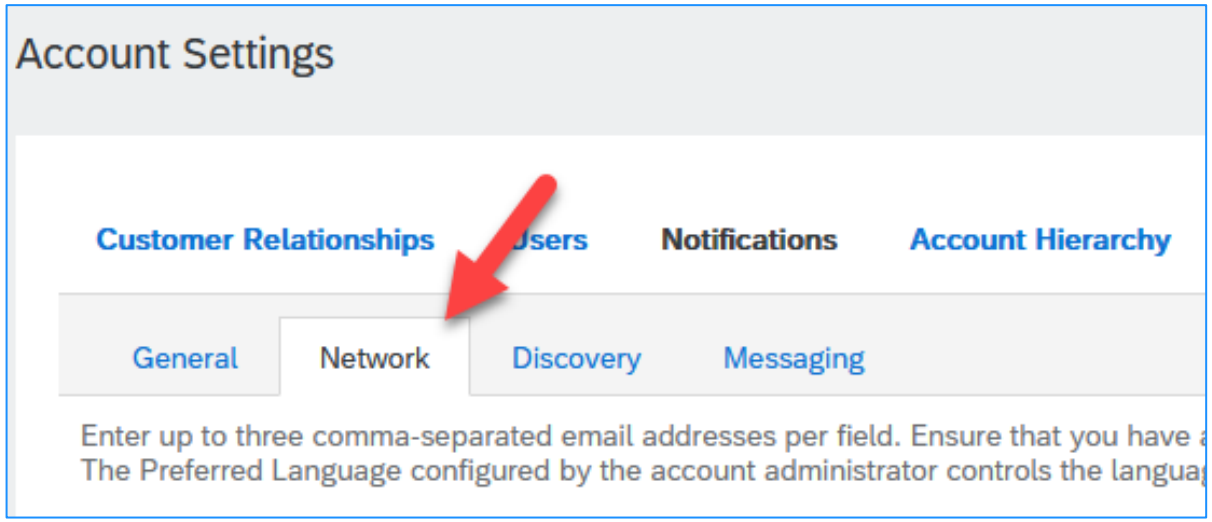
Steps:

- URL →https://service.ariba.com/
- Click on “Supplier”
- Enter Username and click on “Next”
- Enter Password and click on “Sign in”

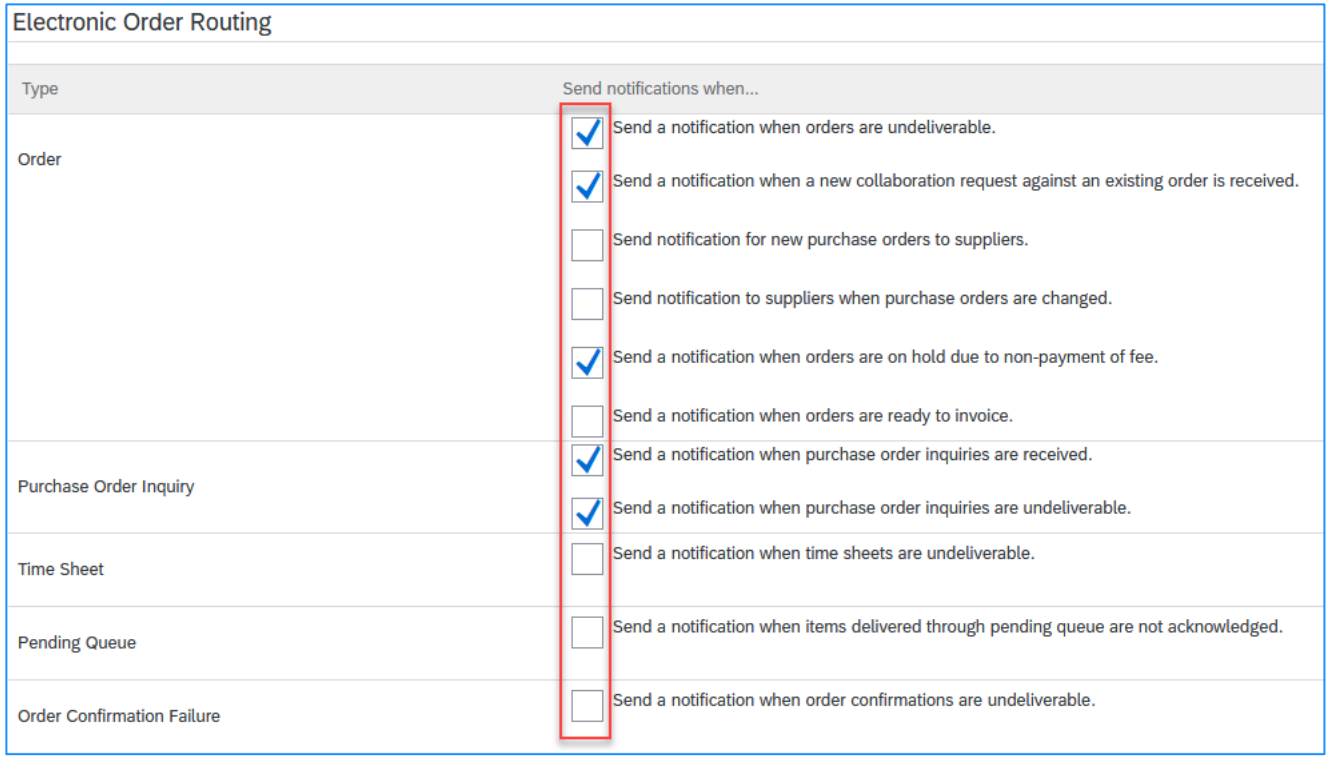
Click on your Initials in the top right corner > Settings > Notifications



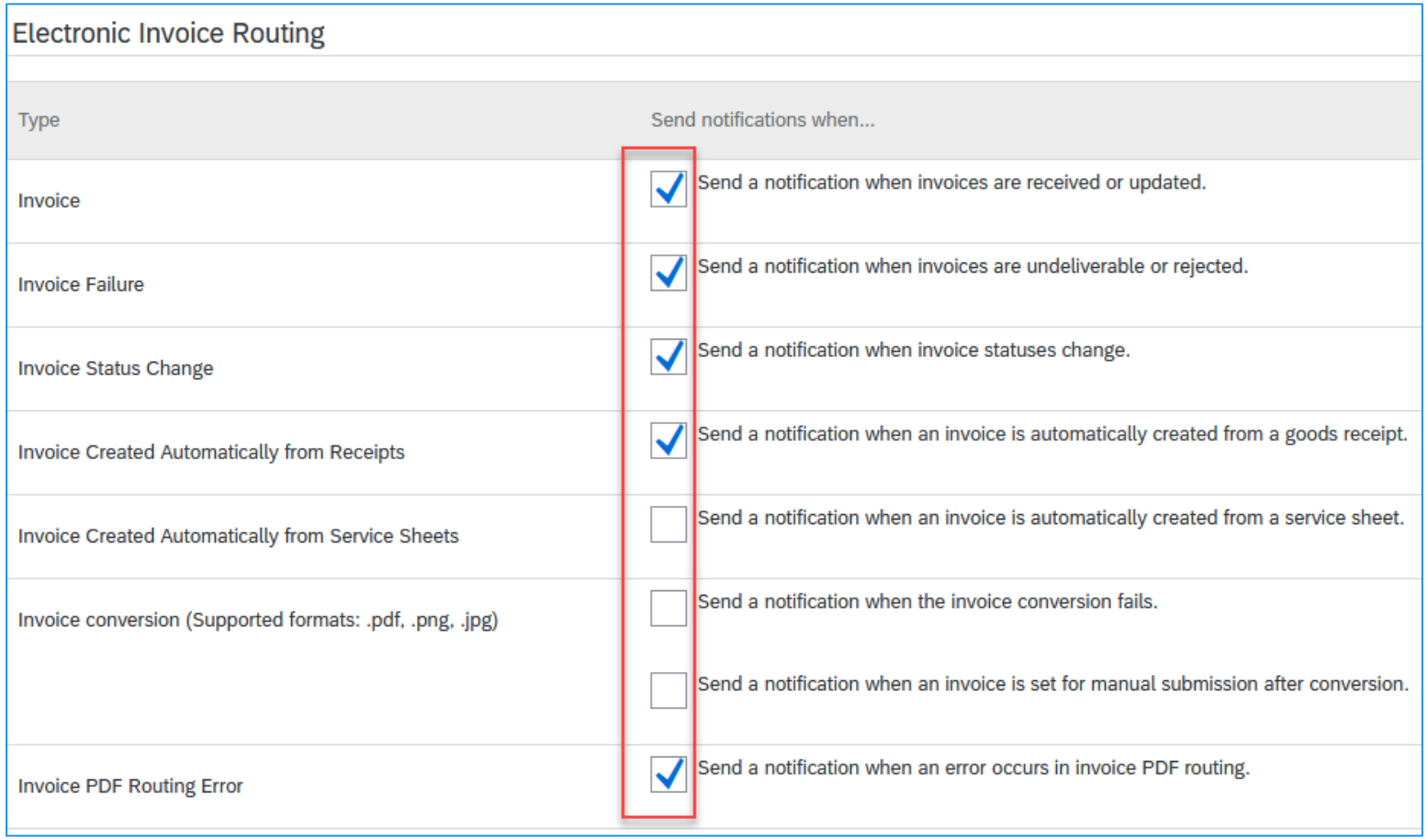
Click on **Network.**



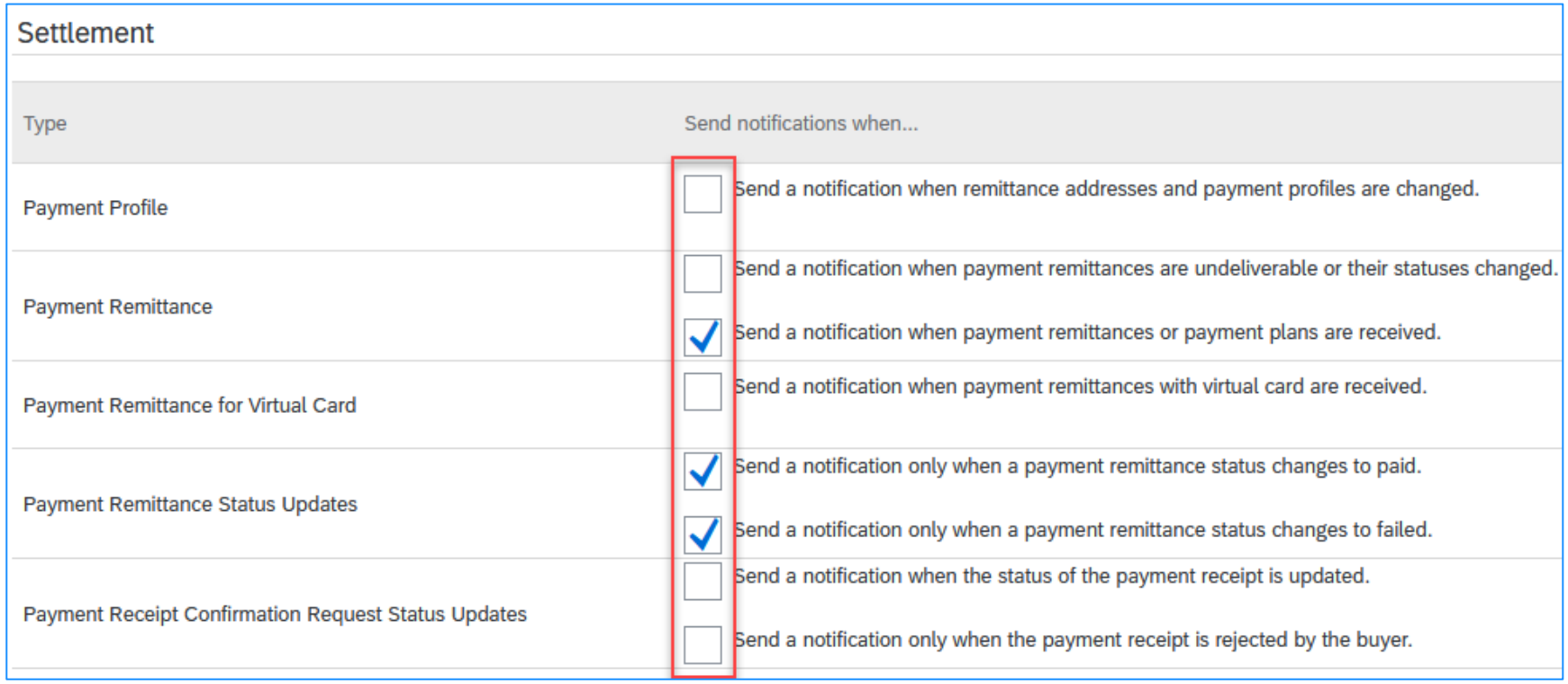
In the **Electronic Order Routing** section, Uncheck the notifications you don't want to receive.



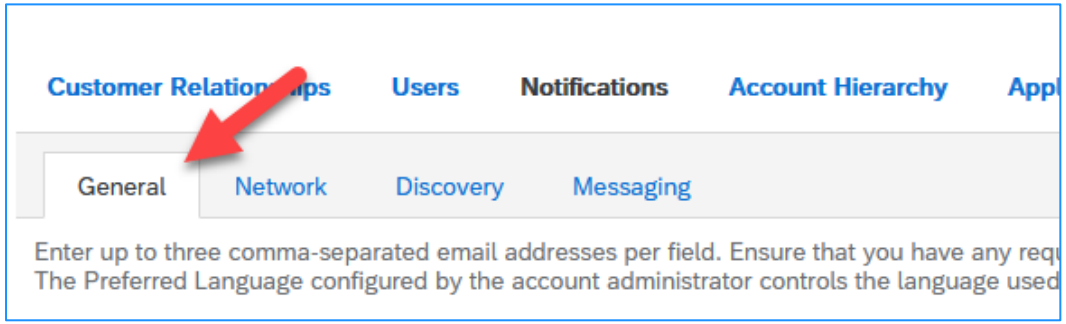
Scroll down to the E**lectronic Invoice Routing** section. Uncheck the notifications you don't want to receive.



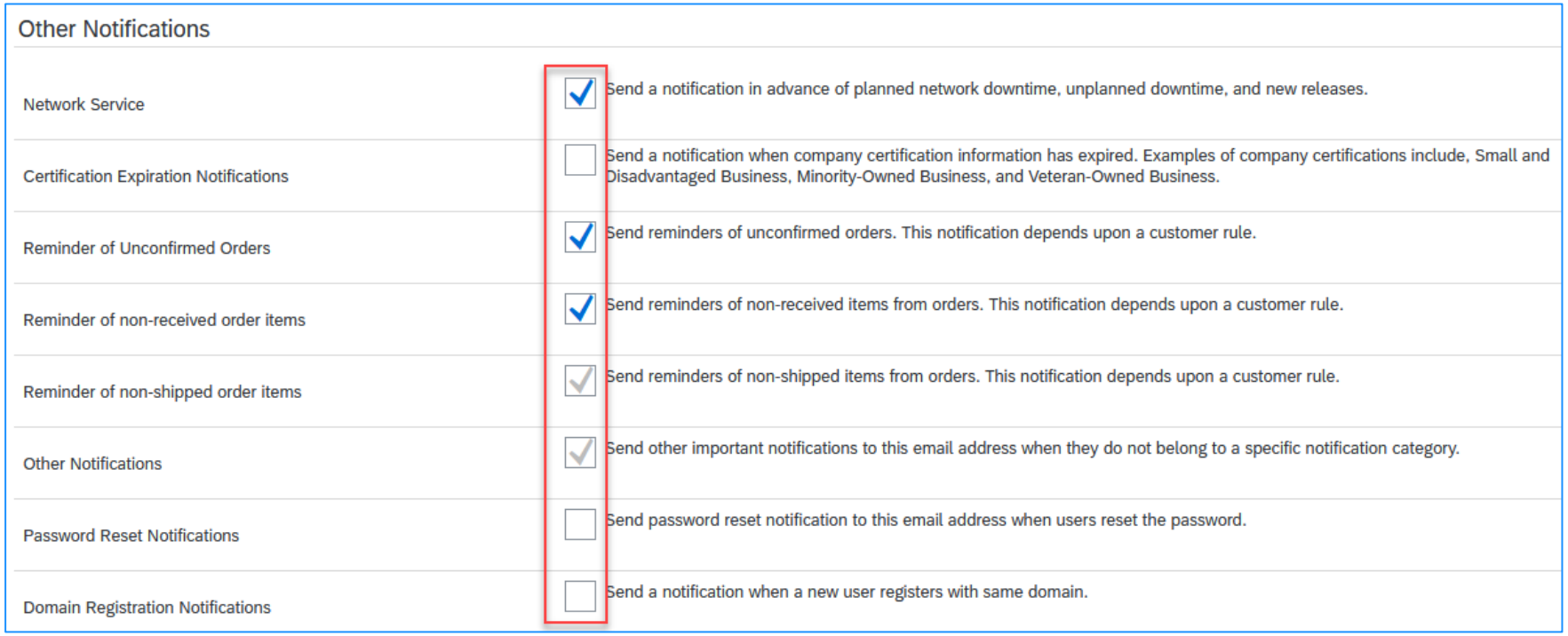
Scroll down to the **Settlement** section. Uncheck the notifications you don't want to receive.



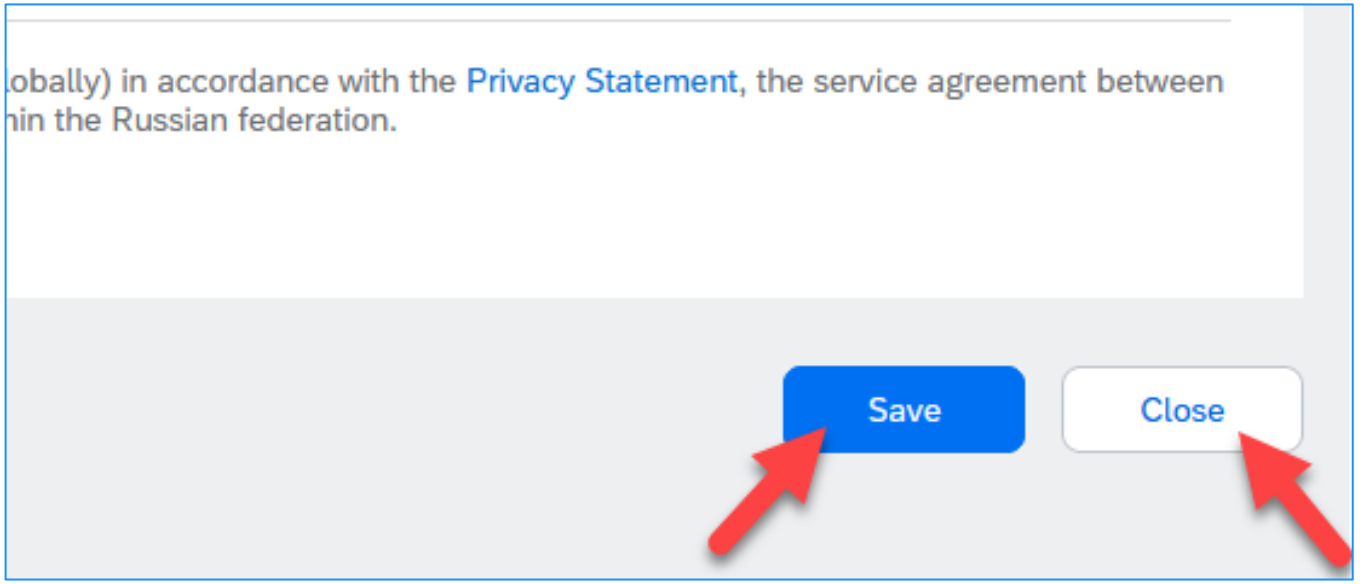
Scroll back to the top and click on **General**



Scroll down to the **Other Notifications** section. Uncheck the notifications you don't want to receive



Scroll down to the bottom and click **Save**, then **Close.**



Thank you.

© 2024 SAP SE or an SAP affiliate company. All rights reserved. See Legal Notice on www.sap.com/legal-notice for use terms, disclaimers, disclosures, or restrictions related to this material.