



Dear Valued Supplier,

Zimmer Biomet is pleased to announce that we are partnering with SAP Ariba to streamline our procurement and accounts payable processes. This initiative will help fulfill our vision of moving away from manually transmitted documents. We are targeting your organization to connect with us on SAP Business Network.

➤ **What does this mean for you?**

Starting from **April 2024** conducting business with Zimmer Biomet will require transmission of Indirect Purchase Orders and invoices through this platform. To ensure smooth and timely payment you will be required to reference Purchase Order number on your invoices. SAP Ariba brings many benefits for business Partners such as real-time PO delivery, use of online catalogs, invoice automation, and potential new business opportunities on SAP Business Network.

➤ **Action Required?**

As a result of this initiative, you will be required to configure **Enterprise Account** on SAP Business Network to enable electronic document exchange with Zimmer Biomet.

➤ **What are your next steps?**

In the coming weeks, SAP Ariba will send detailed communication and instructions for registration. This includes establishing a **TRR** (Trading Relationship Request) with Zimmer Biomet and configuration of your account on the SAP Business Network. We appreciate your support and prompt actions (within 5 business days) on communication and guidance regarding this initiative. Target Go-Live date for electronic document exchange is scheduled in **April 2024**, although Suppliers are required to complete onboarding to SAP Business Network before that date to ensure smooth transition to a new electronic process.

➤ **Is there a cost associated with this initiative?**

Suppliers new to the SAP Business Network generally start transacting on the network for free. However, based on the volume of transactions you have on the SAP Business Network (across all customer relationships) you may be eligible for fees. Any potential fees may be offset by the many benefits of the SAP Business Network mentioned prior. To learn more please visit SAP Business Network Subscriptions and Pricing.

➤ **How do I learn more ?**

- Watch this short video to [Get Ready To Transact](#) (03:47 duration)
- Visit our [Supplier Information Portal](#) to view [training videos](#).
- Register to attend our web-based supplier summits via the options below.

There will be time for you to participate in a live Q&A with experts from both SAP Business Network and Zimmer Biomet.

Date	Time	Registration
13 th November 2023	3:00- 4:00 pm CET	Registration Link

This digital transformation at Zimmer Biomet will strengthen our business relationship and allow more robust collaboration and purchasing capabilities.

If you are not the correct recipient or have questions, please contact our EMEA Supplier Enablement Team with email address ariba-enablement@zimmerbiomet.com

Kind Regards,
Indirect Sourcing Assoc. Director
Michael Neagle