SAP Business Network – What are Transaction Rules?

SAP

Accessing Buyer Transaction Rules

Step 1: Log on to the SAP Business Network click on your initials on the top right of the screen
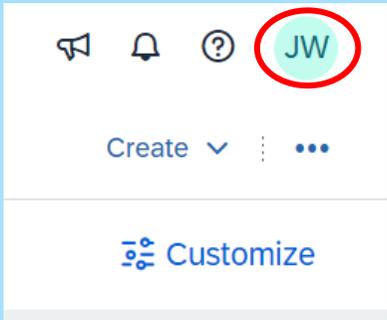
Step 2: Click on **Settings**
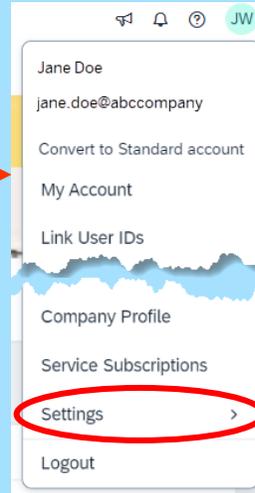
Step 3: Select **Customer Relationships**
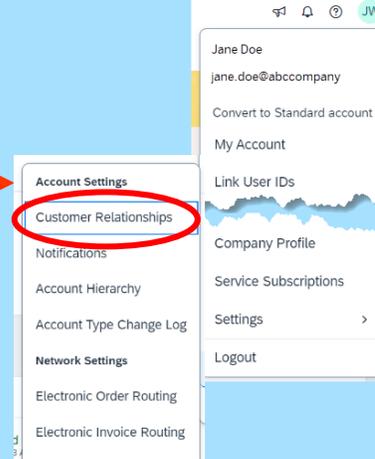
Step 4: Locate the Customer (Buyer) you wish to see the Transaction Rules for and click on the name of the Buyer
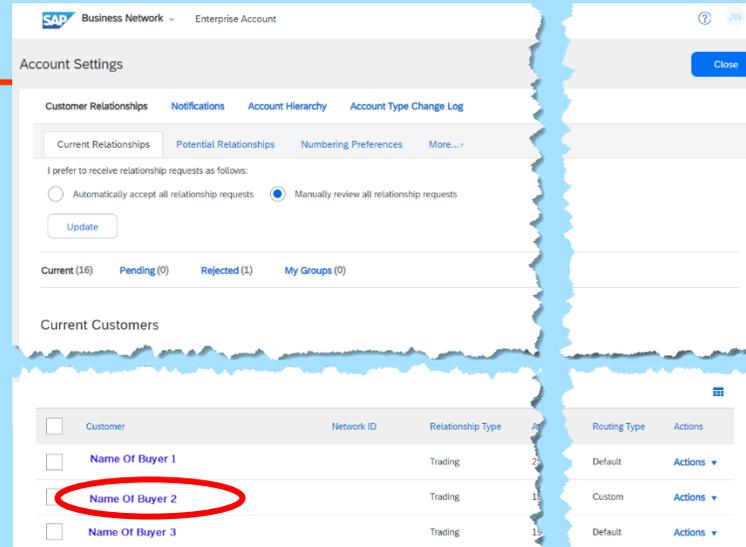
Step 5: The Transaction Rules for the selected Buyer will be displayed, use "**Ctrl+F**" to open a search bar and search for specific items, for example, Invoices

Sidebar

To see the Transaction Rules, your System Administrator must have given you the "Customer Relationships" permission.

If you cannot see the permission then you will not be able to access Buyer Transaction Rules

Only the Buyer can update rules and the Transaction Rules are managed and decided on by the Buyer

Clicking on the ⓘ provides more information about the rule and provides information

Transaction Rules are the parameters that your Buyer requires as part of transacting with you using the SAP Business Network.

You may identify that a Buyer does not allow Invoices to be backdated or requires suppliers to add a letter or number to the invoice number for rejected invoices

Each Buyer may have different requirements, for example, a Buyer may not want an Order Confirmation whereas another identifies it as Mandatory

Version 2