

SAP Business Network – What are Transaction Rules?

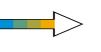


Accessing Buyer Transaction Rules

Log on to the SAP Business Network click on your initials on the top right of the screen



Click on Settings > Select Customer Relationships



Locate the Customer (Buyer) you wish to see the Transaction Rules for and click on the name of the Buyer



The Transaction Rules for the selected Buyer will be displayed, use "Ctrl+F" to open a search bar and search for specific items, for example, Invoices



In order to see the Transaction Rules, your System Administrator must have given you the "Customer Relationships" permission.



Clicking on the
provides more
information about the
rule and provides
information



Transaction Rules are the parameters that your Buyer requires as part of transacting with you using the SAP Business Network. Only the Buyer can update rules and the Transaction Rules are managed and decided on by the Buyer.



Each Buyer may have different requirements, for example, a Buyer may not want an Order Confirmation whereas another identifies it as Mandatory. A Buyer could not allow Invoices to be backdated or requires suppliers to add a letter or number to the invoice number for rejected invoices.



If you cannot see the "Customer Relationship" tab then you will not be able to access Buyer Transaction Rules. You will need to contact your account administrator to change your user permissions to allow access.

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