

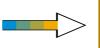
SAP Business Network – Who is my System Administrator



Log on to the SAP Business Network using your credentials



Click on your initials on the top right of the screen



Click on **Contact Administrator** from the drop-down menu



The name and contact details of the **System Administrator** for that ANID will be displayed



Only the System
Administrator has access
to *all* SAP Business
Network Functions and
there is only one System
Administrator for an ANID



You should contact your account administrator for the following types of requests: cannot access your account and need to request a password reset, require additional permissions for your user account, or want to have your user account deleted.



If the administrator is no longer employed at your company and you do not have access to their account, you can contact <u>SAP Ariba Customer</u>
Support to reassign the account administrator role.



The System Administration Guide provides details about each of the permissions available – Click Me, refer to Glossary & Terminology.

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