# **SAP Business Network Subscription and Transaction Fee Information**





# **Transaction Fee - Charges**

- Billed Quarterly
- Only POs, invoices and service sheets are considered chargeable documents
- All other documents such as OCs and Ship Notices are excluded
- Suppliers transacting less than \$250,000 USD annually are automatically placed in

Bronze Level, regardless of the number of documents transacted

- Service Sheets are used to record services as specified on the PO and completed
- You can enter an Invoice for a PO only after the SES has been accepted
- Only accepted service sheets are charged
- Capped at \$20,000 USD per customer relationship

# **Relationships NOT containing Service Entry Sheets**

- Transaction fees are calculated using 0.155%
- Of the transaction volume for a given relationship
- Transaction volume is calculated as the total financial value \*

# Number of Documents Per Year

Bronze Level – 5 to 24 docs or <USD 250,000 Silver – 25 to 99 docs Gold – 100 to 499 docs Platinum – 500+ docs An Enterprise Account attracts both Subscription and transaction Fees. An Enterprise Account provides a superior product that allows for collaboration between Buyers and their Suppliers.

There is no cost if you use a "Standard Account" or do not meet the minimum thresholds.

Only users that have Service Subscription access can view billing information, pay invoices or dispute an invoice.

# Useful Links:-

Fee Calculator Enterprise Account Information Billing Hub

Subscription and Pricing Page

When your transaction value or document volume exceeds the free threshold, you will become a chargeable supplier and owe subscription fees.

When this occurs, SAP Business Network totals your historical monthly document counts across all customer relationships, up to three months if available, and annualizes that amount to determine your subscription level for the next year.

Your transaction first becomes chargeable on your anniversary date. Your subscription level is re-evaluated on that date each year.

This re-evaluation is based on your total number of documents transacted during the previous 12 months.

# **Relationships Containing Service Entry Sheets**

- Transaction fees are calculated using 0.35%
- Of your transaction volume for a given relationship
- Transaction volume is calculated as the total financial value

\* Total Financial Value = of all non-PO invoices plus the total financial value of all POs (excluding cancelled orders) or all invoices generated from a PO - whichever is greater

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