

SAP Ariba Network Supplier

Country Specific Guide



Introduction



This guide provides country specific processes that are relevant to invoicing

Countries with specific setup included in this guide:

- South Africa
- Saudi Arabia
- United Arab Emirates
- Singapore
- Switzerland
- Malaysia
- Italy

Law Reference for Exempt Trade - Reverse Charges



- In most countries, a law reference and explanation is required for tax exempt trades. For example, in the EU invoices for all reverse charge trades need additional statements indicating that the liability for the payment of VAT is reversed to the recipients. In SAP Business Network, suppliers use the Tax Detail, Description, and Law Reference fields in the invoice to capture the explanation and law references

Line Items 1 Line Items, 1 Included, 0 Previously Fully Invoiced

Insert Line Item Options

Tax Category: 12% VAT / Reduced rate Shipping Documents Special Handling Discount Add to Included Lines

No.	Include	Type	Part #	Description	Customer Part #	Quantity	Unit	Unit Price	Subtotal
10		MATERIAL		Customs Fee322		8	PCE	100.00 EUR	800.00 EUR

Pricing Details

Price Unit: PCE Price Unit Quantity: 1

Unit Conversion: 1 Description:

Tax

Category: 12% VAT / Reduced rate Taxable Amount: 800.00 EUR

Location: Rate(%): 12 Tax Amount: 96.00 EUR

Description: Reduced rate Exempt Detail: (no value)

Regime: Date Of Pre-Payment: Date Of Supply: 6 Mar 2023

Law Reference: [redacted] Triangular Transaction

Line Item Actions Delete Reset Tax from PO

Law Reference for Exempt Trade - Reverse Charges



- If a different VAT ID is required, it is possible to configure multiple VAT IDs in your supplier account
- Go to the initials on the top right side
- Go to company profile
- Go to additional company addresses
- Click on Create
- Add in the company address and VAT ID and click Save

Company Profile
Marketing Profile
Settings >
Logout

Additional Company Addresses

Address Name ↑
<input type="radio"/> Ericsson Test
<input type="radio"/> test Estonia

↳ |

Address Name

Address Name: * ⓘ

Address ID:

VAT ID:

Tax ID:

Address

Address 1: *

Address 2:

Address 3:

Address 4:

City: *

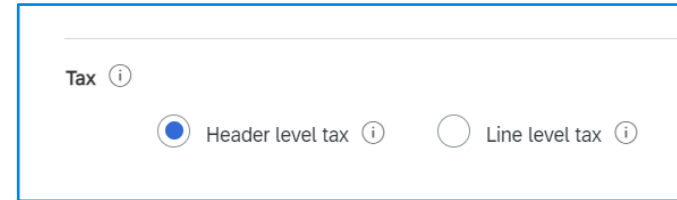
State: * ▾

Postal Code: *

Country/Region: * ▾

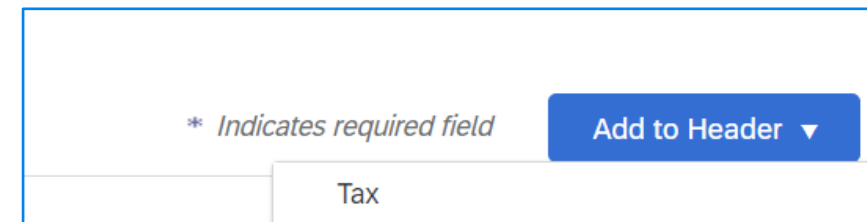
South Africa – Legal invoice must match Ariba Invoice

- For South Africa it is possible to add tax at Header Level as well as at Line Item Level. These options are available in order for the tax on the legal invoice to match the tax on the invoice created on SAP Business Network.
- When choosing Header Level Tax, create a standard invoice and go to the section **Tax**.
- Choose Header Level Tax
- At the top right side, click on **Add to Header** and Choose **Tax**
- Go back to the Tax section and update accordingly to match the legal invoice
- Tax amount and Taxable amount are both editable



Tax ⓘ

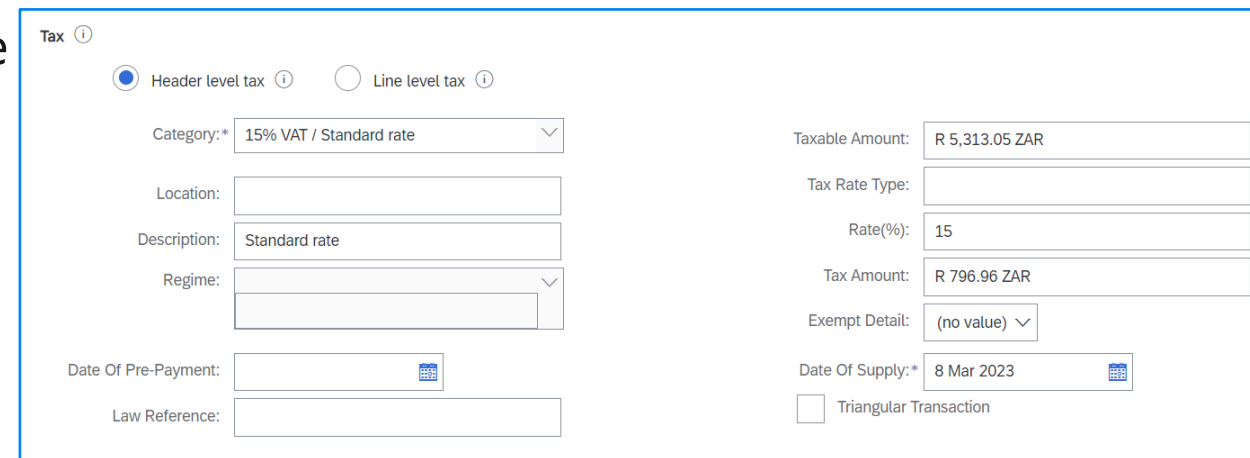
Header level tax ⓘ Line level tax ⓘ



* Indicates required field

Add to Header ▼

Tax



Tax ⓘ

Header level tax ⓘ Line level tax ⓘ

Category:* 15% VAT / Standard rate ▼

Location:

Description: Standard rate

Regime:

Date Of Pre-Payment:

Law Reference:

Taxable Amount: R 5,313.05 ZAR

Tax Rate Type:

Rate(%): 15

Tax Amount: R 796.96 ZAR

Exempt Detail: (no value) ▼

Date Of Supply:* 8 Mar 2023

Triangular Transaction

Saudi Arabia – Legal invoice must match Ariba Invoice



- For Saudi Arabia it is possible to add tax at Header Level as well as at Line Item Level. These options are available in order for the tax on the legal invoice to match the tax on the invoice created on SAP Business Network.
- When choosing Header Level Tax, create a standard invoice and go to the section **Tax**.
- Choose Header Level Tax
- At the top right side, click on **Add to Header** and Choose **Tax**
- Go back to the Tax section and update accordingly to match the legal invoice
- Tax amount and Taxable amount are both editable

Tax ⓘ

Header level tax ⓘ Line level tax ⓘ

* Indicates required field

Add to Header ▼

Tax

Tax ⓘ

Header level tax ⓘ Line level tax ⓘ

Category:* 15% VAT / Standard rate ▼

Location:

Description: Standard rate

Regime: ▼

Date Of Pre-Payment:

Law Reference:

Taxable Amount: R 5,313.05 ZAR

Tax Rate Type:

Rate(%): 15

Tax Amount: R 796.96 ZAR

Exempt Detail: (no value) ▼

Date Of Supply:* 8 Mar 2023

Triangular Transaction

United Arab Emirates – Legal invoice must match Ariba Invoice



- For UAE it is possible to add tax at Header Level as well as at Line Item Level. These options are available in order for the tax on the legal invoice to match the tax on the invoice created on SAP Business Network.
- When choosing Header Level Tax, create a standard invoice and go to the section **Tax**.
- Choose Header Level Tax
- At the top right side, click on **Add to Header** and Choose **Tax**
- Go back to the Tax section and update accordingly to match the legal invoice
- Tax amount and Taxable amount are both editable

Tax ⓘ

Header level tax ⓘ Line level tax ⓘ

* Indicates required field

Add to Header ▼

Tax

Tax ⓘ

Header level tax ⓘ Line level tax ⓘ

Category:* 15% VAT / Standard rate ▼

Location:

Description: Standard rate

Regime:

Date Of Pre-Payment:

Law Reference:

Taxable Amount: R 5,313.05 ZAR

Tax Rate Type:

Rate(%): 15

Tax Amount: R 796.96 ZAR

Exempt Detail: (no value) ▼

Date Of Supply:* 8 Mar 2023

Triangular Transaction

Singapore – Legal invoice must match Ariba Invoice



- For Singapore it is possible to add tax at Header Level as well as at Line Item Level. These options are available in order for the tax on the legal invoice to match the tax on the invoice created on SAP Business Network.
- When choosing Header Level Tax, create a standard invoice and go to the section **Tax**.
- Choose Header Level Tax
- At the top right side, click on **Add to Header** and Choose **Tax**
- Go back to the Tax section and update accordingly to match the legal invoice
- Tax amount and Taxable amount are both editable

Tax ⓘ

Header level tax ⓘ Line level tax ⓘ

* Indicates required field

Add to Header ▾

Tax

Tax ⓘ

Header level tax ⓘ Line level tax ⓘ

Category:* 15% VAT / Standard rate ▾

Location:

Description: Standard rate

Regime:

Date Of Pre-Payment:

Law Reference:

Taxable Amount: R 5,313.05 ZAR

Tax Rate Type:

Rate(%): 15

Tax Amount: R 796.96 ZAR

Exempt Detail: (no value) ▾

Date Of Supply:* 8 Mar 2023

Triangular Transaction

Switzerland - QR Reference



- For a Swiss supplier when setting up the remittance address details (bank account details), the supplier must choose the correct IBAN type.
- This relates to two processes:
 - IBAN – is required if the supplier does not provide a QR reference to Ericsson
 - QR-IBAN – if the supplier does provide the QR code to Ericsson
- Go to the initials on the top right, choose Settings, then Remittances, then EFT/Check Remittance and choose Edit or Create

WIRE TRANSFER

Beneficiary Bank

Account Name:

Account #:

Confirm Account #:

Account Type:

SWIFT Code ▾ :

Confirm SWIFT Code:

QR-IBAN ▾ :

Select IBAN type

IBAN

QR-IBAN *

Address 2:

Switzerland - QR Reference



- Please note that if a supplier does not provide a QR-IBAN reference this will not be needed
- The field will only appear when the supplier selects remittance QR-IBAN

Purchase Order: 4526390677

Invoice #: *

! Required field

Invoice Date: * 31 Mar 2023

Service Description:

Remit To Fabrikweg 10 - IBAN

Burgdorf
Switzerland

Creditor Reference

Remit To Fabrikweg 10 - QR IBAN

Burgdorf
Switzerland

QR Reference *

! QR Reference is required and must contain exactly 27 digits.

Malaysia – update legal profile & SST ID

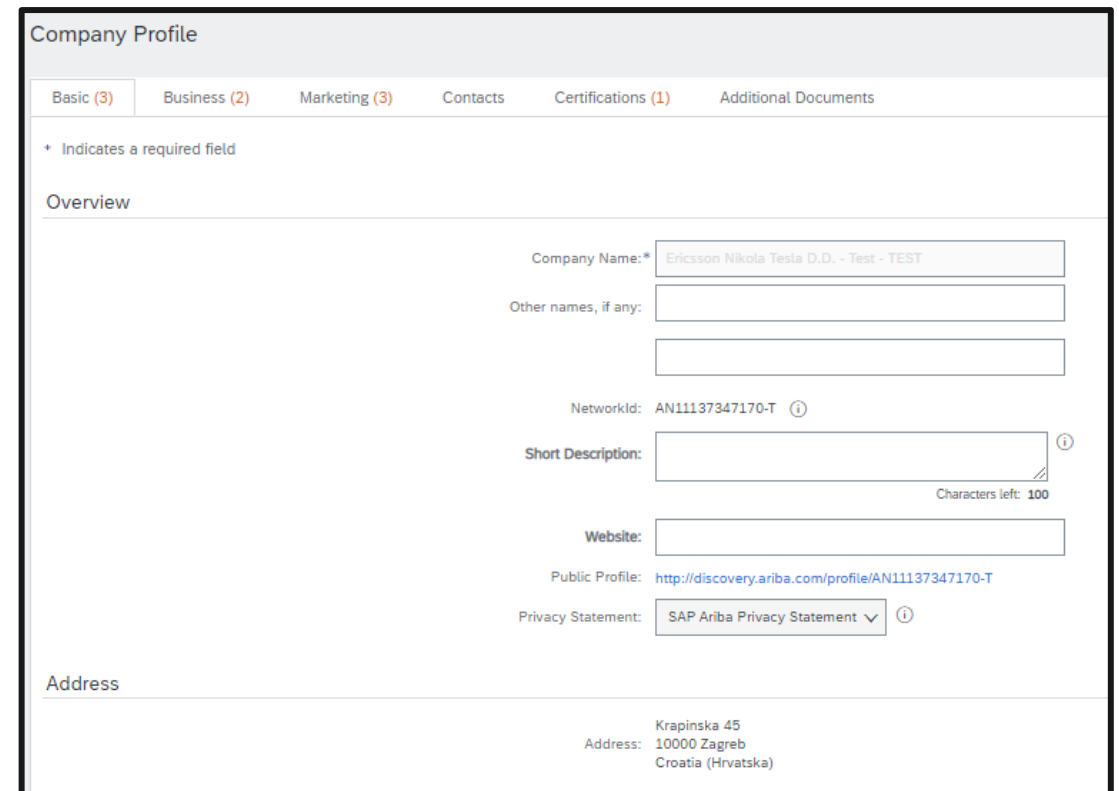
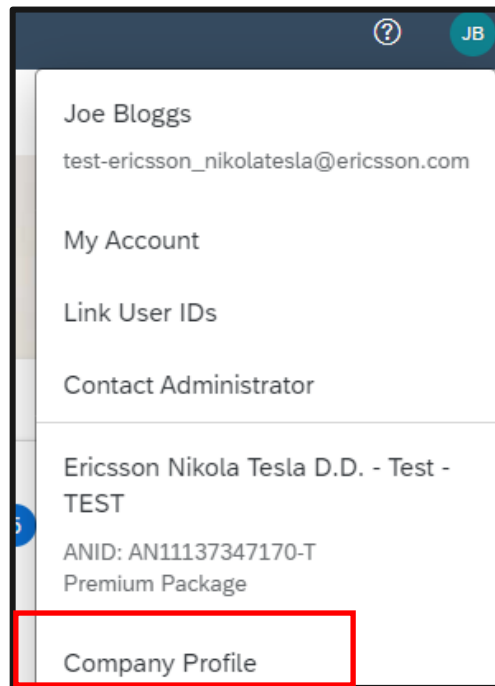


As a supplier in Malaysia, you must configure your SST ID in your SAP Business Network profile.

To configure SST ID:

Go to the initials on the top right side

Go to **Company Profile**



Malaysia – update legal profile & SST ID



Click on **Basic Tab**

Company Profile

Basic (3) Business (2) Marketing (3) Contacts

Go to **Additional Company Addresses** and click on **Create**

Additional Company Addresses

Address Name ↑

↩ Edit Delete | Create

Enter your **SST ID** and **Country/Region** as Malaysia.

The format for SST ID is a 15-character alphanumeric value. For example, 'MYS-YYMM-XXXXXXXXX'.

Address Name

Address Name: * VNK VENTURES SDN BHD - TEST ⓘ

Address ID:

SST ID: B16-2008-32100009

Tax ID: B16-2008-32100008

Address

Address 1: * 1/3B Jalan Pju no 36-3A Block B

Address 2:

Postal Code: * 47301

City: * Petaling Jaya

State: * Selangor [MY-10] ▾

Country/Region: * Malaysia [MYS] ▾

Click **Save**

Save Close

Italy – update legal profile



As a supplier in Italy, you must configure legal profile in your SAP Business Network profile.

Please follow the detailed instructions provided by SAP directly:

[2019 Italian Legal profile creation \(ariba.com\)](#)