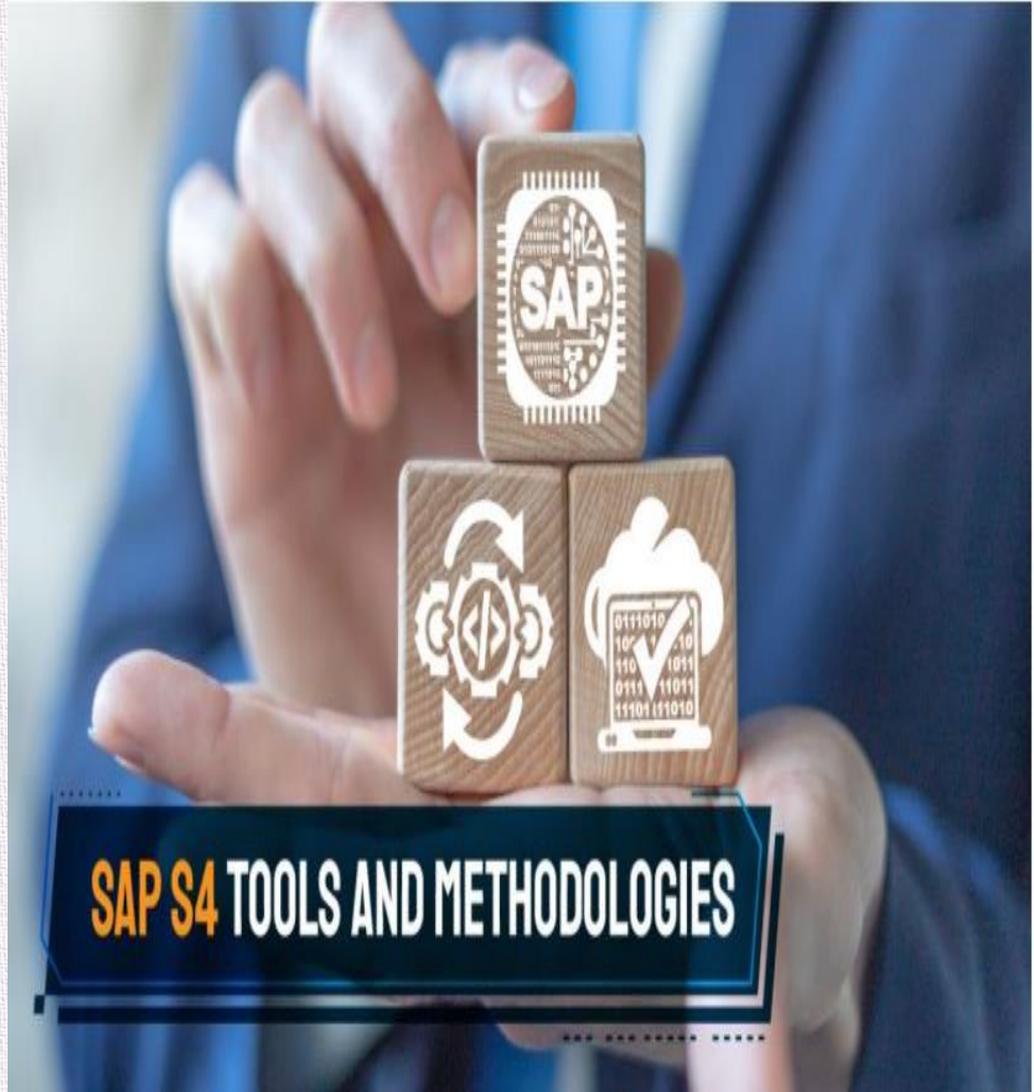




ASN Creation



SAP S4 TOOLS AND METHODOLOGIES

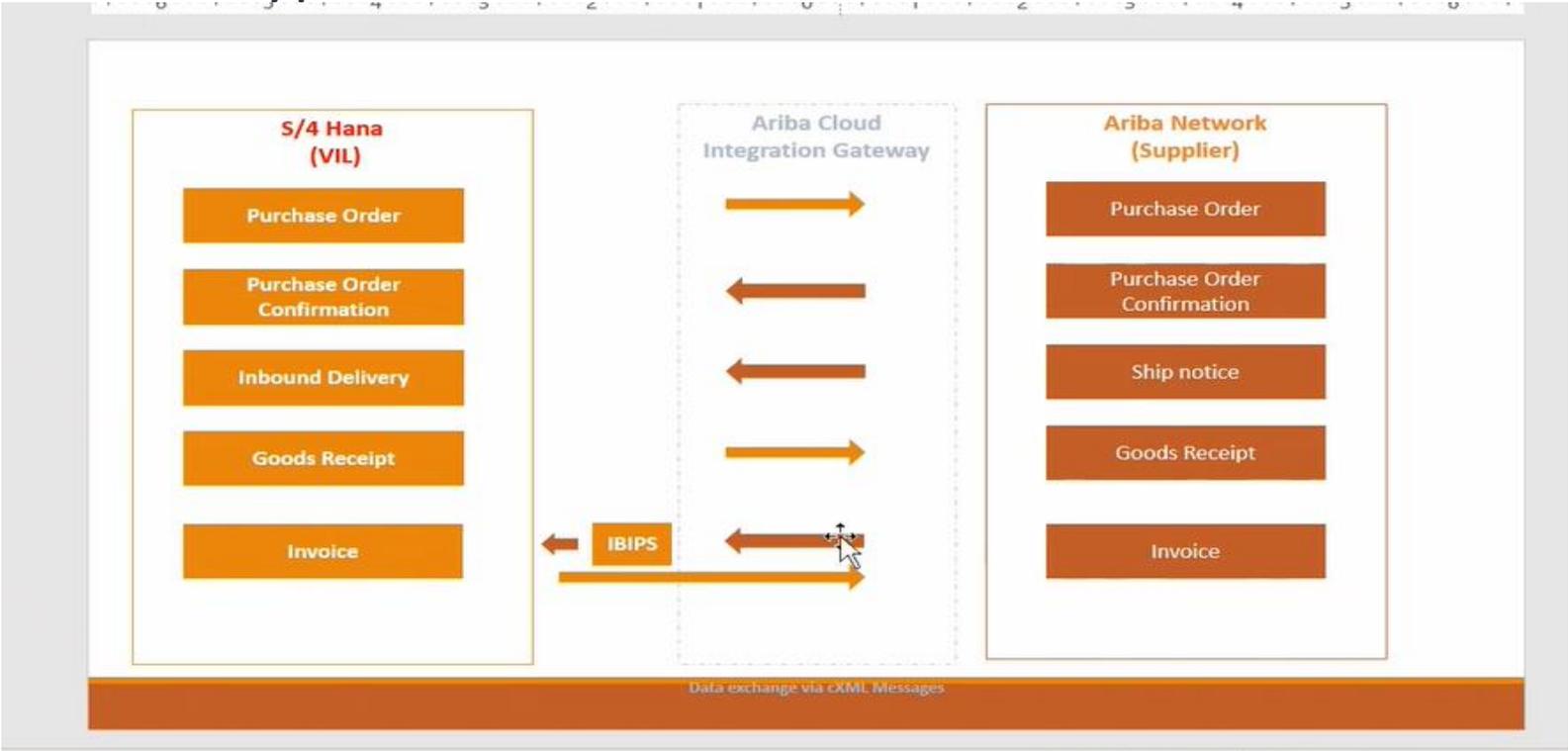
Purchase Order Type, Document series & Account Assignment for Services

Type	Budget	Expense Type	New Document type	New Description	Old Document Type	Old Description	New Account Assignment	PO Document Series From - TO	
Goods	WBS	Capex - Network	0033	Capex NW Mat PO	0054	NI PO Capex	H	3300000000	3399999999
Goods	WBS	Capex- Non Network	0031	Capex Non-NW Mat PO	0007	Profes direct PO.A	A	3100000000	3199999999
Goods	Cost Center	Opex - Network	0034	Opex NW Mat PO	0055	NI PO Opex	O	3400000000	3499999999
Goods	Cost Center	Opex – Non Network	0032	Opex Non-NW Mat PO	0008	Profes direct PO.K	K	3200000000	3299999999



Introduction of Commerce Automation

SAP Ariba Commerce Automation is a cloud solution and common platform that enables electronic communication between buyers and suppliers through the SAP Ariba Network – the world’s largest online trading network , it enable Ariba Suppliers to log in to Ariba Network and collaborate with VIL throughout the Procure to Pay process



System Steps

Ariba Supplier

After Approval PO will send to the supplier on Ariba Network

PO Email Notification will be sent to the supplier

Today

"Vodafone India Limited - TEST"
Vodafone India Limited - TEST sent a new Purchase Order 3300000376
<https://service.ariba.com/an/p/Ariba/img_interactive_email_logo.png> 1:52 PM

Vodafone India Limited - TEST
You have received a new order 3300000376
<https://service.ariba.com/an/p/Ariba/sap_ariba_logo_email.png> 1:48 PM

Vodafone India Limited - TEST sent a new Purchase Order 3300000376 - Message (HTML)

File Message Help Tell me what you want to do

Delete Archive Reply Reply All Forward Respond Sensitivity Quick Steps Move Assign Policy Tags Mark Unread Categorize Follow Up Editing Read Aloud Speech Zoom

Vodafone India Limited - TEST sent a new Purchase Order 3300000376

"Vodafone India Limited - TEST" <ordersender-prod@ansmtp.ariba.com>
To: XYZ@Vodafoneidea.com

If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

3300000376.htm 40 KB 3300000376AN.pdf 60 KB

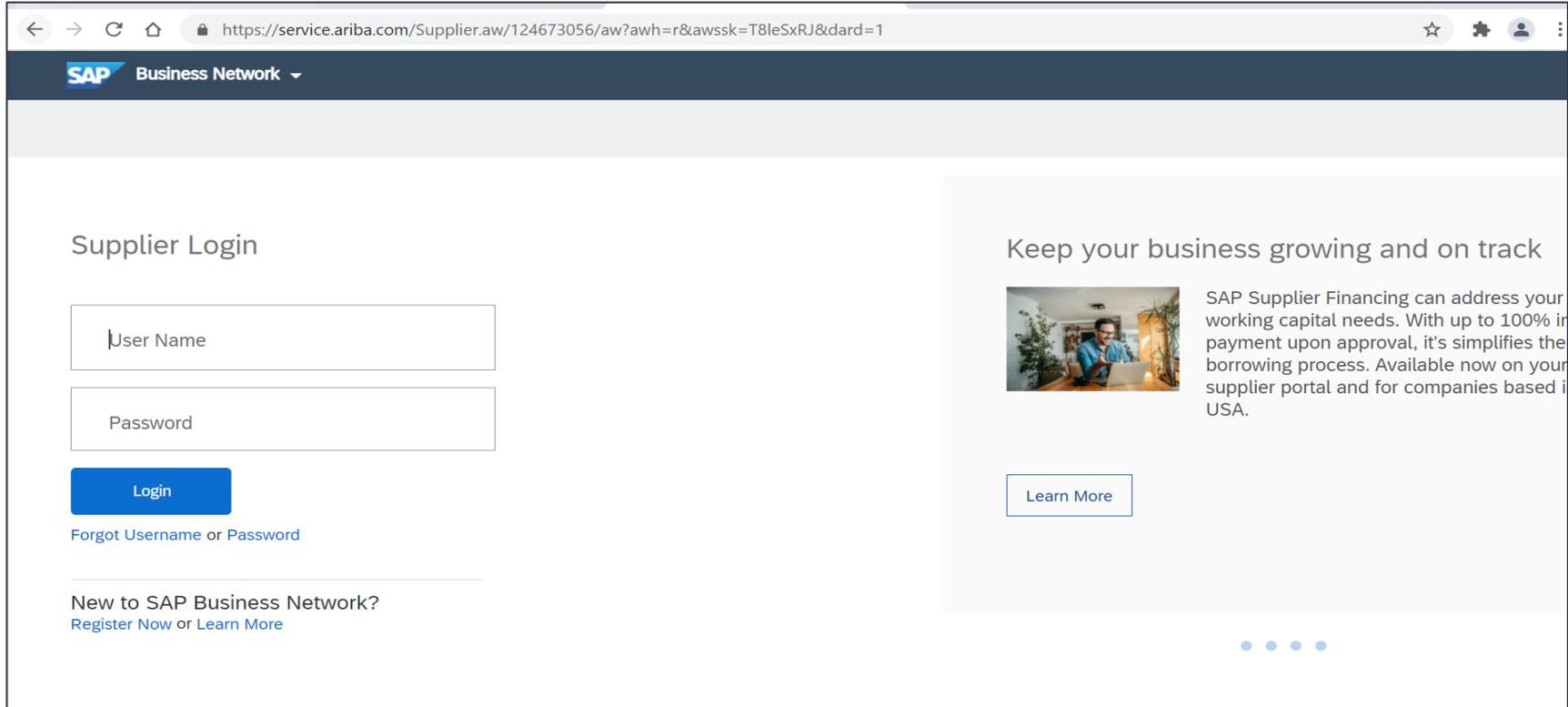
Right-click or tap and hold here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Dear VIL supplier-TEST,
Vodafone India Limited - TEST sent you a purchase order through the [Ariba Network](#).
If more than one email address is associated with your organization for PO delivery, then the copy of
Sincerely,
The Ariba Network Team
<https://www.ariba.com>



Supplier to Login to Ariba Network

URL - [Ariba Network Supplier](https://service.ariba.com/Supplier.aw/124673056/aw?awh=r&awssk=T8leSxRJ&dard=1)



The screenshot shows a web browser window with the URL <https://service.ariba.com/Supplier.aw/124673056/aw?awh=r&awssk=T8leSxRJ&dard=1>. The page header features the SAP Business Network logo. The main content area is titled "Supplier Login" and contains a login form with the following elements:

- A text input field labeled "User Name".
- A text input field labeled "Password".
- A blue "Login" button.
- A link: [Forgot Username or Password](#)
- A horizontal line separator.
- A link: [New to SAP Business Network? Register Now or Learn More](#)

To the right of the login form is a promotional banner with the heading "Keep your business growing and on track". It includes an image of a man working on a laptop and a text block:

SAP Supplier Financing can address your working capital needs. With up to 100% in payment upon approval, it's simplifies the borrowing process. Available now on your supplier portal and for companies based in USA.

Below the text is a "Learn More" button. At the bottom right of the banner, there are four blue dots, with the first one being larger, indicating a carousel of slides.

Navigate PO on Ariba Network -> Order -> Purchase order

Business Network | Enterprise Account TEST MODE | Back to classic view

Home Workbench **Orders** Fulfillment Invoices Payments Catalogs Reports

Purchase Orders
Order Inquiries

Vodafone India Limited - TE... Exact match Order number

Overview Getting started ⁵

2 Rejected invoices Last 31 days

107 Orders Last 31 days

₹ 1.44^K INR Remittances Last 31 days

85 Orders to invoice Last 31 days

33 Invoices Last 31 days

Business Network | Enterprise Account TEST MODE | Back to classic view

Home Workbench **Orders** Fulfillment Invoices Payments Catalogs Reports **Create**

Purchase Orders

Purchase Orders **Items to Confirm** Items to Ship Return Items

⚠ This page will be replaced with our new Workbench concept soon. [Try the new Workbench](#)

▶ Search Filters

Purchase Orders (100+) Page 1

Type	Order Number	Ver	Customer	Inquiries	Ship To Address	Ordering Address	Amount	Date	Order Status	Settlement	Amount Invoiced	Revision
Order	3300000376	1	Vodafone India Limited - TEST Vodafone		VIL-BHJ-NSS-Vatuated-Fresh Patna, IN-BR India VII-BHJ-NSS-	VIL supplier Mumbai, IN-MH India	60.00 INR	18 Nov 2021	New	Invoice	0.00 INR	Original



The supplier has two options to confirm the VIL Purchase order.

1. Confirm Entire order 2, Update line item – (Partial confirmation)

SAP Business Network Enterprise Account TEST MODE [← Back to classic view](#)

Purchase Order: 3300000376

Create Order Confirmation ▼ Create Ship Notice Create Invoice ▼

- Confirm Entire Order
- Update Line Items [History](#)



From:
Customer
VODAFONE IDEA LIMITED (CORP)-IN99
10th floor , Birla Centurion, Century Mill-Worli
Mumbai
Nagaland 400030
India
Phone:
Fax:

To:
VIL supplier-TEST
Nariman point
Mumbai
Maharashtra 400013
India
Phone:
Fax:
Email: XYZ@Vodafoneidea.com

Purchase Order
(New)
3300000376
Amount: 60.00 INR
Version: 1

[Track Order](#)

Payment Terms ⓘ
0.00% 7
100% in 7 days from date of Invoice.

Routing Status: Sent
External Document Type: Capex Net M

Contact Information
Supplier Address
VIL supplier
Nariman point
Mumbai
Maharashtra 400013



Confirming PO

1 Confirm Entire Order

2 Review Order Confirmation

▼ Order Confirmation Header * Indicates required field

Confirmation #:

Associated Purchase Order #: 3100000133

Customer: Vodafone Idea Limited - TEST

Supplier Reference:

Shipping and Tax Information

Est. Shipping Date: 📅

Est. Delivery Date*: 📅

Est. Shipping Cost:

Est. Tax Cost:

Comments:

Attachments

Name	Size (bytes)	Content Type
No items		

Choose File

No file chosen

Add Attachment

The total size of all attachments cannot exceed 100MB

Confirm the entire order option selected here.

Enter below details –

1. Confirmation No.
2. Est. Shipping Date
3. Est. Delivery Date

4. Comments (Optional)
5. Attachments (Optional)

The logo for Vodafone Idea, consisting of the letters 'VI' in a bold, red, sans-serif font. A small yellow circle is positioned below the letter 'I'.

1 Confirm Entire Order

2 Review Order Confirmation

Order Confirmation Header

* Indicates required field

Confirmation #:

Associated Purchase Order #: 3300000376

Customer: Vodafone India Limited - TEST

Supplier Reference:

Shipping and Tax Information

Est. Shipping Date:

Est. Shipping Cost:

Est. Delivery Date: *

Est. Tax Cost:

Comments:

Attachments

Name	Size (bytes)	Content Type
INVSP0.pdf	88026	application/pdf

https://service.ariba.com/Supplier.aw/125004066/aw?awh=r&awsk=P_fVPUm8#b0

1 Confirm Entire Order

2 Review Order Confirmation

Confirmation Update

Confirmation #: OC3300000376

Supplier Reference:

Comments: Test Comments

Attachments: INVSP0.pdf

Click Next to submit the order confirmation.

Line Items

Line #	Part # / Description	Customer Part #	Type	Qty (Unit)	Need By	Unit Price	Subtotal
10		00000000301000032	Material	6.000 (EA)	14 Dec 2021	10.00 INR	60.00 INR
Material (Batch Managed, Non Serialized) Current Order Status: 6.000 Confirmed With New Date (Estimated Shipment Date: 26 Nov 2021; Estimated Delivery Date: 30 Dec 2021)							



The purchase order status will be changed to Confirmed

SAP Business Network Enterprise Account **TEST MODE** [← Back to classic view](#) ? TS

Purchase Order: 3300000376 Done

[Create Order Confirmation](#) [Create Ship Notice](#) [Create Invoice](#) [↓](#) [📄](#) [⋮](#)

[Order Detail](#) [Order History](#)



From:
Customer
VODAFONE IDEA LIMITED (CORP)-IN99
10th floor ,Birla Centurion,Century Mill-Worli
Mumbai
Nagaland 400030
India
Phone:
Fax:

To:
VIL supplier-TEST
Nariman point
Mumbai
Maharashtra 400013
India
Phone:
Fax:
Email: XYZ@Vodafoneidea.com

Purchase Order
(Confirmed)
3300000376
Amount: 00.00 INR
Version: 1

[Track Order](#)

Payment Terms ⓘ
0.000% 7
100% in 7 days from date of Invoice.

Contact Information
Supplier Address
VIL supplier
Nariman point
Mumbai
Maharashtra 400013

Routing Status: Acknowledged
External Document Type: Capex Net Mat PO (0033)
Related Documents: OC3300000376



Order confirmation Approval

If the supplier submits the order confirmation with deviation, then deviation workflow sends workflow task to Purchase order creator and Buyer.

SAPconnect: Send Requests from 17.11.2021 to 18.11.2021

Refresh

Period Send Status Sender Options Attribs.

Send date 17.11.2021 to 18.11.2021
Sent at 00:00:00 to 00:00:00
Maximum No. of Hits 500

Refresh

Status Text

Send Requests (Send Status Waiting and Sent)

Status	Send Method	Doc. Title	Sender	Recipient	Send Date	Send Time	Msg
⚠	By E-Mail	Purchase order 3300000376 confirmed with deviation	EVO Notification	xyz@test.com	18.11.2021	14:18:40	672
⚠	By E-Mail	Purchase order 3300000376 confirmed with deviation	EVO Notification	XYZ@Vodafoneidea.com	18.11.2021	14:18:40	672

Buyer Approve the order confirmation deviation.



Decision Step in Workflow

Workflow Create Import

Decision to approve Ariba order confirmation deviation PO 3300000372

Choose one of the following alternatives

Approve

Reject

Cancel and keep work item in inbox

Description

Confirm order deviation

Objects and attachments

No attachments or objects exist



Create Ship Notice on Ariba Network

SAP Business Network

Enterprise Account TEST MODE

← Back to classic view

TS

Purchase Order: 3300000376

Done

Create Order Confirmation

Create Ship Notice

Create Invoice



Order Detail

Order History



From:
Customer
VODAFONE IDEA LIMITED (CORP)-IN99
10th floor ,Birla Centurion,Century Mill-Wori
Mumbai
Nagaland 400030
India
Phone:
Fax:

To:
VIL supplier-TEST
Nariman point
Mumbai
Maharashtra 400013
India
Phone:
Fax:
Email: XYZ@vodafoneidea.com

Purchase Order
(Confirmed)
3300000376
Amount: 60.00 INR
Version: 1

Track Order

Payment Terms

0.000% 7
100% in 7 days from date of Invoice.

Contact Information
Supplier Address

Routing Status: Acknowledged
External Document Type: Capex Net Mat PO (0033)
Related Documents: [OC3300000376](#)



Click on Create Ship Notice.

SAP Business Network Enterprise Account TEST MODE Back to classic view ? TS

Create Ship Notice

Save Exit Next

* Indicates required field

SHIP FROM	DELIVER TO
VIL-supplier-TEST Update Address	VIL-BHJ-NSS-Valuated-Fresh Update Address
Mumbai IN-MH India	Patna IN-BR India

▼ Ship Notice Header

SHIPPING	TRACKING
Packing Slip ID: * <input type="text"/>	Carrier Name: <input type="text"/>
Invoice No.: <input type="text"/>	Service Level: <input type="text"/>
Requested Delivery Date: --	
Ship Notice Type: <input type="text" value="Select"/>	
Shipping Date: <input type="text"/>	
Delivery Date: * <input type="text"/>	
Gross Volume: <input type="text"/>	Units: <input type="text"/>

1. Packing Slip ID *
2. Invoice No.
3. Ship Notice Type *- Actual
4. Shipping Date
5. Delivery Date:
6. Gross Volume:
7. Gross Weight:
8. Attachment:
9. Bill of lading
10. TR6 Challan
11. LR Copy
12. Supplier Batch ID
13. Production Date
14. Ship Quantity
15. Shipping Payment Method



Create Ship Notice

Save

Exit

Next

! Please correct the following errors and resubmit

* Indicates required field

SHIP FROM

VIL supplier-TEST

[Update Address](#)

Mumbai
IN-MH
India

DELIVER TO

VIL-BHJ-NSS-Valuated-Fresh

[Update Address](#)

Patna
IN-BR
India

▼ Ship Notice Header

SHIPPING

Packing Slip ID: * ASN330000376

Invoice No.: INV5235235NB

Requested Delivery Date: --

Ship Notice Type: Actual

Shipping Date: 25 Nov 2021

Delivery Date: * 30 Nov 2021

Gross Volume: 10

TRACKING

Carrier Name:

Service Level:

Update the requisite details

Unit:

1



Upload the supporting documents selecting choose file tab -> Click on add attachment

ATTACHMENTS

Name	Size (bytes)	Content Type
No items		

No file chosen

The total size of all attachments cannot exceed 100MB

Additional fields are mandate incase of Import material

▼ Additional Fields

Reason for Shipment:	<input type="text"/>	Bill Of Lading:	<input type="text"/>
Comments:	<input type="text"/>	TR6 Challan:	<input type="text"/>
		LR Copy:	<input type="text"/>
		Transit Direction:	<input type="text"/>

Order Items

Create Ship Notice

Save

Exit

Next

! Please correct the following errors and resubmit

* Indicates required field

SHIP FROM

VIL supplier-TEST

[Update Address](#)

Mumbai
IN-MH
India

DELIVER TO

VIL-BHJ-NSS-Valuated-Fresh

[Update Address](#)

Patna
IN-BR
India

▼ Ship Notice Header

SHIPPING

Packing Slip ID:*

Invoice No.:

Requested Delivery Date: --

Ship Notice Type

Shipping Date:

TRACKING

Carrier Name:

Service Level:

Click Submit.

← → ↻ 🏠 🔒 https://service.ariba.com/Supplier.aw/125004066/aw?awh=r&awssk=f0hu_X3#b0 🔍 ☆ 🗝️ 🛡️ ✓ ⚙️ ☆ 📄 Sign in

SAP Business Network ▾ Enterprise Account **TEST MODE** ← Back to classic view ? TS

Create Ship Notice Previous Save Submit Exit

Confirm and submit this document.

SHIP FROM	DELIVER TO
VIL supplier-TEST	VIL-BHJ-NSS-Valuated-Fresh
Nariman point Mumbai IN-MH 400013 India	NEAR- Gyansthal High School,Sampat Patna IN-BR 800007 India

Ship Notice Header

SHIPPING TRACKING

PO Status will be changed to **Shipped** and the Ship notice number will update in the related document.

SAP Business Network Enterprise Account TEST MODE Back to classic view ? TS

Purchase Order: 3300000376 Done

Create Order Confirmation Create Ship Notice Create Invoice

Order Detail Order History

 **From:**
Customer
VODAFONE IDEA LIMITED (CORP)-IN99
10th floor ,Birta Centurion,Century Mill-Worli
Mumbai
Nagaland 400030
India
Phone:
Fax:

To:
VIL supplier-TEST
Nariman point
Mumbai
Maharashtra 400013
India
Phone:
Fax:
Email: XYZ@Vodafoneidea.com

(Shipped)
Version: 1
Track Order

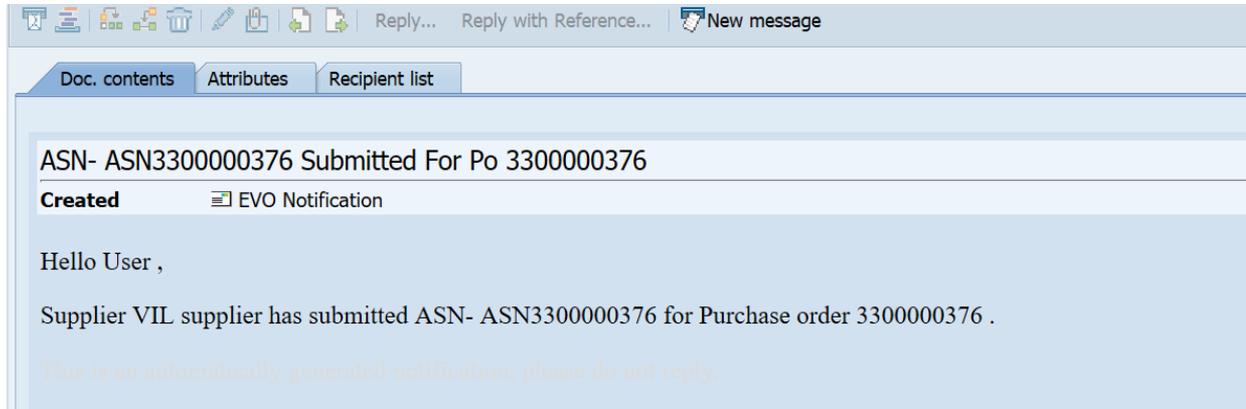
Payment Terms ⓘ
0.000% 7
100% in 7 days from date of Invoice.

Contact Information
Supplier Address
VIL supplier
Nariman point
Mumbai

Routing Status: Acknowledged
External Document type: Capex Net Mat PO (0033)
Related Documents: [ASN3300000376](#)
[OC3300000376](#)

Once the shipping notice is submitted from Ariba. Ship notice notification will send to the Buyer and workflow task notification is sent to workflow POC.

Buyer email notification.



Once the IBD is created and GRN is approved -> Email Notification for Goods receipt will be sent to the supplier

The screenshot shows the Outlook interface with the following elements:

- Top Ribbon:** File, Message, Help, Tell me what you want to do. Sub-ribbons include Delete, Respond, Sensitivity, Quick Steps, Move, Tags, Editing, Speech, Zoom, Cofense, Teams, and FindTime.
- Subject Line:** Notice of new Receipt for Order No. 3300000376 on Ariba Network
- Sender:** OP ordersender-prod@ansmtp.ariba.com To
- Actions:** Reply, Reply All, Forward buttons.
- Timestamp:** Thu 11/18/2021 3
- Message Body:**

Dear VIL supplier-TEST,

You have received a new receipt. You can find this receipt in your online Inbox.

Customer: Vodafone India Limited - TEST
Supplier: VIL supplier-TEST
Receipt No.: 5000000432
Receipt date: 2021-11-17 20:42:25 America/Los_Angeles
Order No.: 3300000376

This receipt is available to you online: [5000000432](#)

If you are unable to launch a browser using this link, copy the link and paste it into the address bar of any of the supported Web browsers to form a single-line URL.

If you have any questions regarding this receipt, please contact Vodafone India Limited - TEST directly.

Please do not reply to this email. Replies to this email will not be responded to or read.

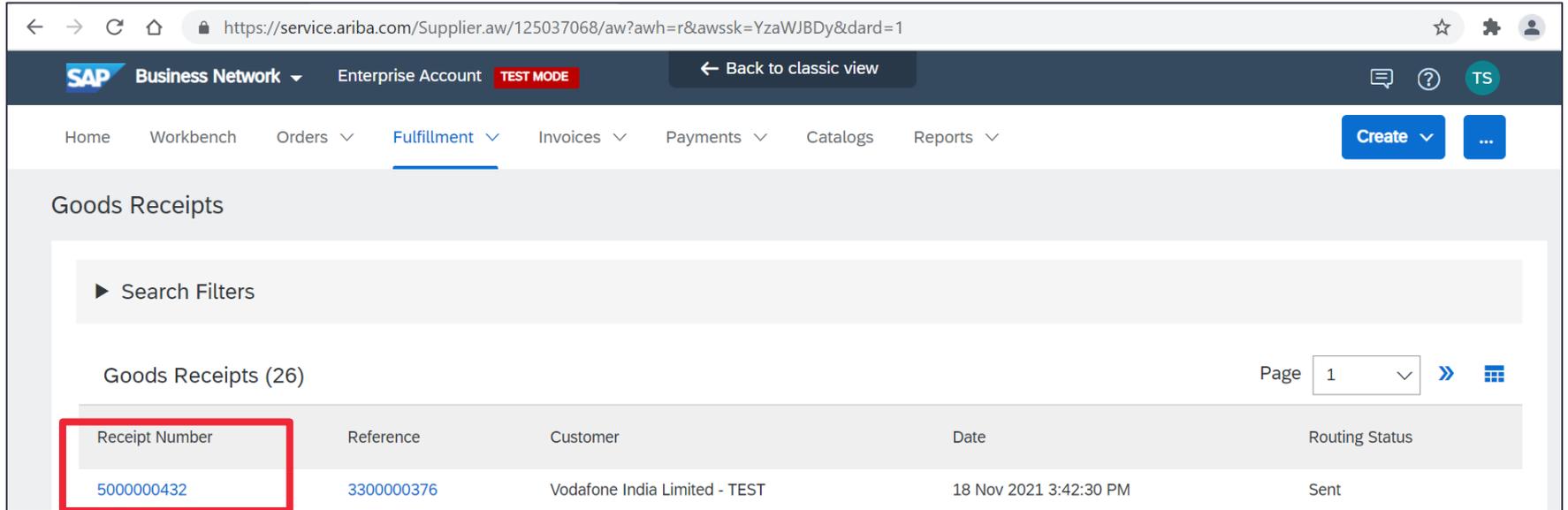
Goods Receipt status update will be updated on Ariba Network.

Go to – Fulfillment -> Goods Receipt

The screenshot shows the SAP Business Network Seller Portal Workbench interface. The browser address bar displays the URL: <https://mu.ariba.com/seller-portal-workbench/?tileid=50577441-4cd8-4733-a118-00987629df59>. The page header includes the SAP logo, 'Business Network', 'Enterprise Account', and a 'TEST MODE' indicator. A 'Back to classic view' button is also present. The main navigation bar contains links for Home, Workbench, Orders, Fulfillment, Invoices, Payments, Catalogs, and Reports. The Workbench section displays a summary of 86 Orders to invoice (Last 31 days). A dropdown menu is open over the Fulfillment link, listing options: Order Confirmations, Service Sheets, Time and Expense Sheets, Ship Notices, Goods Receipts, Sales Orders, and Drafts. To the right, three summary cards show: 2 Rejected invoices (Last 31 days), ₹ 1.44K INR Remittances (Last 31 days), and ₹ 0.0 INR Early payment offers (Next 90 days). Below the summary, there is a section for 'Orders (107)' with filter options: Edit filter, Save filter, and Last 31 days. At the bottom, a table lists order details:

Order Number	Customer	Amount	Date ↓	Order Status	Am™
3300000376	Vodafone India Limited - TEST	₹60.00 INR	Nov 18, 2021	Received	

Click on the Goods Receipt number to view details.



The screenshot shows the SAP Business Network interface for Goods Receipts. The browser address bar displays the URL: https://service.ariba.com/Supplier.aw/125037068/aw?awh=r&awssk=YzaWJBDy&dard=1. The page header includes 'SAP Business Network', 'Enterprise Account', and 'TEST MODE'. A navigation menu contains 'Home', 'Workbench', 'Orders', 'Fulfillment', 'Invoices', 'Payments', 'Catalogs', and 'Reports'. A 'Create' button is visible in the top right. The main content area is titled 'Goods Receipts' and features a 'Search Filters' section. Below this, it indicates 'Goods Receipts (26)' and shows 'Page 1' with navigation arrows. A table lists the receipt details, with the 'Receipt Number' column highlighted by a red box.

Receipt Number	Reference	Customer	Date	Routing Status
5000000432	3300000376	Vodafone India Limited - TEST	18 Nov 2021 3:42:30 PM	Sent



Receipt: 5000000432

[Print](#) | [Export cXML](#)

Detail

[History](#)

From: Vodafone India Limited - TEST 10th floor ,Birla Centurion,Century Mill-Worli Mumbai Nagaland 400030 India	To: VIL supplier-TEST Nariman point Mumbai Maharashtra 400013 India Phone: Fax: Email: XYZ@Vodafoneidea.com	Receipt: Receipt No.: 5000000432 Receipt Date: 18 Nov 2021
----------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------

Item	Order Line Number	Part # / Description	Customer Part #	Batch #	Customer Batch #	Packing Slip ID	Packing Slip Date	Qty (Unit)	Delivery Address	Type
Purchase Order: 3300000376 (Closed For Receiving)										

Material (Batch)

The purchase order status will be changed to **Received**.

SAP Business Network Enterprise Account **TEST MODE** [← Back to classic view](#) ? TS

Purchase Order: 3300000376 Done

Create Order Confirmation ▾ Create Ship Notice Create Invoice ▾ ↓ 📄 ⋮

Order Detail [Order History](#)



From:
Customer
VODAFONE IDEA LIMITED (CORP)-IN99
10th floor ,Birla Centurion,Century Mill-
Worli
Mumbai
Nagaland 400030
India
Phone:
Fax:

To:
VIL supplier-TEST
Nariman point
Mumbai
Maharashtra 400013
India
Phone:
Fax:
Email: XYZ@Vodafoneidea.com

Purchase Order
(Received)
3300000376
Amount: 60.00 INR
Version: 1

[Track Order](#)

Payment Terms ⓘ
0.000% 7
100% in 7 days from date of Invoice.

Contact Information
Supplier Address
VIL supplier
Nariman point

Routing Status: Acknowledged
External Document Type: Capex Net Mat PO (0033)
Related Documents: [5000000432](#)
[ASN3300000376](#)
[OC3300000376](#)

Thank You

