

## **Supplier Steps for Sourcing -RFI**



### Supplier will receive email from buyer's email ID incase of RFI

#### Vodafone Idea Limited - T

Vodafone Idea Limited - T has invited you to participate in the following event: Gujarat - SMPS. The event is set to begin on Monday, March 28, 2022 at 4:10 AM, Pacific Daylight Time.

Use the following username to log in to Vodafone Idea Limited - T events XYZ@Vodafoneidea.com

#### Click Here to access this event.

When you click this link, log in with your username and password. You will then have the option to register your buyer-specific user ID with a new or existing Ariba Commerce Cloud account and participate in your event.

If you do not want to respond to this event, <u>Click Here</u>. You must register on the Ariba Commerce Cloud or log in using your existing Ariba Commerce Cloud account username and password before you can indicate that you do not want to respond to this event.

If you have forgotten your username or password and are unable to log in, <u>Click Here</u>.

NOTE: The forgot password link is only valid for 24 hours. After this link expires, click Forgot Password on the Ariba Login page to reset your password.

If you have questions about this event, contact | XYZ via telephone at +911234567890 or via e-mail at xyz@Vodafoneidea.com

We look forward to working with you!

#### Enter User ID -> Password

SAP Business Network -

#### ₽ ()

Sup	plier Login	
Us	ser Name	
Pa	assword	
	Login	
Forgot	Username or Password	

New to SAP Business Network? Register Now or Learn More

#### Keep your business growing and on track



SAP Supplier Financing can address your working capital needs. With up to 100% invoice payment upon approval, it's simplifies the borrowing process. Available now on your supplier portal and for companies based in the USA.

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### Go to Business Network -> Select Ariba Response and Questionnaires



### Supplier can see the status of completed, Open and Pending events

SAP Ariba Proposals and Questionnaires 👻	Enterprise Account TEST MODE			🗏 0 0 🔽
VODAFONE IDEA LIMITED - T				
There are no matched postings.	<ol> <li>For events and questionnaires, please submit your respond the timer which displayed on the top corner</li> <li>For responses related to Registration and Modular Quest responses</li> </ol>			
	Events			
	Title ID End Time ↓	Event Type	Participated	
	Status: Completed (225)			
	Status: Open (3)			
	<ul> <li>Status: Pending Selection (105)</li> </ul>			
	Registration Questionnaires			
	Title	ID	End Time ↓	Status
	▼ Status: Open (1)			
	Supplier registration questionnaire	Doc3196692733	10/12/2022 12:30 PM	Registered
	Qualification Questionnaires			Π
	Title ID End Time ↓	Commodity	Regions	Status

#### Supplier can see the event details for open events



# Supplier has to review the prerequisites else will not be able to participate in the events



## Click on reference to review T&C -> Supplier to accept the T&C to participate in the event ->Click on Yes -.Click on Ok

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Go back to Vodafone Idea Limited	- T Dashboard			Deskto	p File Sync	
Prerequisites	Doc3471504607 - RFI_Circle Name_Event Name					
<ul> <li>Checklist</li> <li>1. Review Event Details</li> </ul>	To continue with this event, complete the prerequisites below. Some of the prerequisites might be access gate questions that you must an participation gate that restricts you from submitting your response unless you have responded to them.	nswer before you can s	ee the event information.	Other prere	quisites migl	nt sen e as a
2. Review and Accept Prerequisites	Prerequisites					
3. Select Lots/Line Items	Name 1					
4. Submit Response	<ul> <li>▼ 1 Terms and Conditions</li> <li>1.1 Do you accept the standard VIL terms and conditions mentioned in attachment <sup>1</sup> References </li> <li>1.2 Please attach signed T&amp;C</li> <li>Reference Documents</li> <li>✓ 2 Supplier Response for Prerequisite Questions</li> </ul>	2	Unspecified V Yes			
	Download all attachments		* Unspecified D ASSAM BIHAR	ESH		
	(*) indicates a required field					
				3	ОК	Cancel
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#### Supplier to select circles for which same price is applicable-> Click on Ok -> Submit the response

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▼ Checklist	To continue with this event, complete the prerequisites below. Some of the participation gate that restricts you from submitting your response unless y		before you can see the event information. Other prer	equisites might serve as a
1. Review Event Details				
2. Review and Accept Prerequisites	Prerequisites			<b></b>   >
3. Select Lots/Line Items	Name 1			
4. Submit Response			<ul> <li>✓ HARYANA</li> <li>✓ JAMMU KASHMIR</li> <li>KARNATAKA</li> <li>KOLKATTA</li> <li>✓ KERALA</li> </ul>	
	2.2 Is this price applicable for any other circle?	<ul> <li>Submit this response?</li> <li>Click OK to submit.</li> </ul>	MAHARASHTRA MUMBAI MADHYA PRADESH	
	(*) indicates a required field	3 OK Cancel	2	OK Cancel
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#### Supplier to select the Lots/line items-> click on Check box -> select confirm Selected Lots/Line Items

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Select Lots	Doc3471504607 - RFI_Circle Name_Event Name			Can	cel
▼ Checklist	Choose the lots in which you will participate. You can cancel your intention to participate in a lot until you submit a response for that lot; once you submit a res	ponse you cannot withdraw it.			
1. Review Event Details	Select Lots/Line Items Select Using Excel				
2. Review and Accept Prerequisites	Lots Available for Bidding				
3. Select Lots/Line Items	✓ Name				
4. Submit Respon	4.1 POSTPAID IPHONE SIM HLR3				
	< Update the Material description specification here				
	Confirm Selected Lots/Line Items				
				Can	cel
SAP Ariba XI VI 42 (VITest42@gmail.com) last © 1996–2019 Ariba, Inc. All rights res	visited 29 Apr 2022 2:52:32 AM VI Test 42 AN01761844413-T erved.	SAP Business Network Privac	y Statement Security	Disclosure Tr	erms of Use

## Supplier to update Warranty, Delivery time in days, any other remarks for buyer reference -> Submit entire response

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Console	Doc3471504607 - RFI_Circle Name_Event Na	me					Ċ	) Time r 21:2	emaining 6:51	
Event Messages Response History Response Team	Your response to the prerequisites has been submitted.									
▼ Checklist	All Content								×	.
1. Review Event Details	Name 1		(	Quantity						H
2. Review and Accept Prerequisites	3.1 Payment Terms			N007 - 100% on 1	.050th day fron	n date of In	v via Irrev.I	LC V	<sup>1</sup>	
3. Select Lots/Line Items	3.2 Warranty Period (In Days) 2			* No Warranty						Ш
	3.3 Delivery Time (In Days)	✓ Submit this response?		* 30						Ш
4. Submit Response	3.4 Transportation Inclusive?	Click OK to submit.		Yes						Ш
	3.5 Item details description	6		Pls refere XYZ docu	ment for this				- 1	
<ul> <li>Event Contents</li> </ul>	4 3.6 Scope Of Work/Specification/BOQ attachments.								- 1	11
All Content				* Supplier to updat	te remarks for	buyer refere	ence			
1 Terms and Conditions									•	4
2 Supplier Response fo	Submit Entire Response 5 Update Totals	Save draft Compose Message	Excel Impor	rt						
3 Project-Specific Req										



# Thank You