How to create a Line-Item Credit Memo

It is not possible to cancel already submitted invoice.

In case you need to cancel your invoice please submit a Line-item credit memo and resubmit the invoice accordingly if needed.

Few simple steps:

1) Select the order or the invoice and click on **Create Invoice** - **Line-item credit memo.**

2) Select the invoice you want to credit.

3) Fill only the credit memo number, other details will be prepopulated automatically.

4) Click on **Next**, review and **Submit.**