How to check non-PO invoice fields with characters limit

SAP

Question: Why did I submit Non-PO invoice through Ariba Network but SATS did not receive the invoice?

Answer:

In Non-PO invoice creation screen, the following fields with characters limit **(including space)**:

- **"Order reference number"** field has **35-character limit**
- Under "**Line item**", "**Part #**" and "**Customer Part #**" fields have **60-character limit** each

There is no error prompted in Ariba Network if invoices reference number exceed this limit. However, the invoice **will not** flow to SATS back-end ERP system, hence SATS will not receive the invoice to process payment.

Question: Why did I submit Non-PO invoice through Ariba Network but SATS did not receive the invoice?

When submitting invoice on Ariba Network, suppliers must ensure the following:

1) Under **"Order Information" – "Reference #"**, suppliers must ensure that the **"Reference #"** field **does not** exceed **35 characters**.

Create Invoice

▼ Invoice Header

Summary

Invoice #: *	
Invoice Date: *	18 Apr 2022
Service Description:	
Supplier Tax ID:	
Remit To:	Ariba SE - Home - Standard - TEST
	Singapore
	Singapore
Choose Address	H1DCLNT211_1001 ⌄
Bill To:	**SATS Ltd**
	Singapore
	Singapore

Order Information

Reference #:	
Sales Order Date:	

Suppliers must ensure that **Reference #** does not exceed **35 characters.**

Question: Why did I submit Non-PO invoice through Ariba Network but SATS did not receive the invoice?

When submitting invoice on Ariba Network, suppliers must ensure the following:

1) Under "**Line item**", "**Part #**" and "**Customer Part #**", suppliers must ensure these **fields do not** exceed **60 characters.**

Suppliers must ensure that **Part #** and **Customer Part #** do not exceed **60 characters.**

Thank you.