



# Feature at a Glance

## Permissions for actions on order change request for supplier (CSC-31808)

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# Introducing: **Permissions for actions on order change request for supplier**

## Feature Description

This feature enables the supplier to provide authorization to relevant users to perform different actions on order change request.

## Key Benefits

This feature enables the supplier to provide authorization to relevant users to perform different actions on order change request, supporting need only access.

Audience:

Suppliers

Enablement Model:

Automatically On

Applicable Solutions:

Supply Chain  
Collaboration

# Prerequisites, Restrictions, Cautions



## Prerequisites

- None

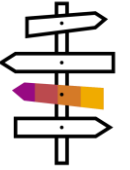
## Restrictions

- None

## Cautions

- None

# User Story



The buyers and suppliers are collaborating using purchase orders. With changing customer demand, material planner(buyer) has to react on hundreds of needed changes for existing purchase orders daily. The planner/buyer has to share the purchase order change proposals as order change request with the supplier based on the results of buyers MRP or other planning runs and allow supplier to provide feedback before receiving changes for purchase orders.

Supplier responds back to the order change request sent by buyer by – accepting, rejecting or providing alternate proposals to the changes proposed to the PO. The supplier would like to provide authorization to relevant users to perform different actions on order change request, supporting need only access. The permissions capability would allow to accomplish this.



# Feature Details

## Three Permissions For Actions On Order Change Request For Suppliers

SAP Business Network Enterprise Account TEST MODE

Role Details OK

This is a listing of the permissions assigned to you as the Administrator for your company's Ariba account. These permissions are granted by Ariba and are not editable by you. You can create custom roles, grant a subset of these permissions to your custom roles, and assign the roles to your sub-account users.

Selected Role Information

Name: Administrator  
Description: Administrator role with all privileges granted

Permissions

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Permission ↑	Description ↑
Folio Management	Create, activate and delete folio ranges used for tax invoicing.
Goods Receipt Report Administration	Access to Reporting, and Goods Receipt report type
ID Registration Access	Register unique identifiers, like email domains
Inbox and Order Access	View and search documents in Inbox and take actions based on your role
Invoice Generation	Generate invoices, as supported by customers (requires Inbox and Outbox Access)
Invoice Report Administration	Access to Reporting, and Invoice Report type
Logistics Access	Perform Logistics actions with limited access to transactions information
Network Catalog Product Approver	Approve products from catalog staged version to catalog online version for Network Catalog
Network Catalog Product Manager	Manage all products in staged and online catalog versions for Network Catalog
Order Assignment for Users with Limited Access	User can assign an order to a user with limited access to Ariba Network
Order Change Request Acceptance	Allows the user to accept the changes proposed for the purchase order in the order change request
Order Change Request Proposal	Allows the user to propose alternate values for the changes proposed for purchase order in the order change request
Order Change Request Rejection	Allows the user to reject the changes proposed for the purchase order in the order change request
Outbox Access	View and search documents in Outbox and take actions based on your role
Partner API Management Access	Access to manage partner API
Payment Activities	Manage your payment activities
Payment Profile	Configure your payment profile
PCard Configuration and Notifications	Configure PCard account and maintain notification email addresses
Permission to download current transactions	Permission to download current transactions
Planning Collaboration Visibility	Access to planning collaboration visibility

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1 Three permissions for actions are available for supplier. The permissions are –

1. Order Change Request Acceptance
2. Order Change Request Proposal
3. Order Change Request Rejection

2. If the supplier user is provided these permissions then the user will be able to perform the actions.



## Feature Details

### Add Permission Order Change Request Acceptance

- ❑ Login as the Supplier Administrator user or user with authorization to assign permission to users.
  - ❑ Navigate to Settings → Users
  - ❑ In “Manage Roles” Tab either create a new role or select an existing role.
  - ❑ Select the Permission “Order Change Request Acceptance” in the permissions list.
    - ❑ If all the permissions are given to the user then the rest of the permissions for Order Change Request are also assigned.



# Feature Details

## Only Permission For Order Change Request Acceptance Enabled

1

1

2

1. Permission “Order Change Request Acceptance” is enabled for the user.

1. This will let the supplier to only Accept the Order Change Requests.
2. An error is displayed when the user tries to Reject or provide alternate proposal for the change request.



# Feature Details

## Supplier User Selects Reject Option

The screenshot shows the SAP Business Network Workbench interface. At the top, there are navigation tabs: Home, Enablement, Workbench, Orders, Fulfillment, and Invoices. The Workbench section displays several metrics: 16 New orders, 22 Orders, 0 Rejected invoices, 0 Orders to invoice, 0 Invoices, 0 Pinned documents, and 15 Order change requests. A red error message is displayed: "User does not have permission to perform the reject action." Below the error message, there are buttons for "Accept", "Reject", and "Propose". A table of Order change requests is shown below, with columns for Customer, Location, Order No., Item No., Part No., Original Delivery Date, Customer Proposed Delivery Date, Supplier Proposed Delivery Date, Supplier Response, and Actions. The "Reject" button is highlighted in the table row.

	Customer	Location	Order No.	Item No.	Part No.	Original Delivery Date	Customer Proposed Delivery Date	Supplier Proposed Delivery Date	Supplier Response	Cl	Re	Actions
<input type="checkbox"/>	buyer02_pa12@ariba.com	CHM1	PROD_PO_MRP_11102291	2	11010848	Aug 26, 2022	May 26, 2023		Pending	Ac		...
<input type="checkbox"/>	buyer02_pa12@ariba.com	CHM1	PROD_PO_MRP_11102291	1	CRMXE06568	Aug 27, 2022	Sep 10, 2023		Pending	Ac		...
<input type="checkbox"/>	buyer02_pa12@ariba.com	CHM1	PROD_PO_MRP_11102291	2	11010848	Jan 27, 2022	Jan 27, 2022		Pending	Re		...
<input type="checkbox"/>	buyer02_pa12@ariba.com	CHM1	PROD_PO_MRP_11102291	1	CRMXE06568	Aug 26, 2022	May 9, 2023		Pending	Re		...
<input checked="" type="checkbox"/>	Buyer Company Name		Mar30_PO_num3	1	CRMXE	Sep 26, 2021	May 15, 2022		Pending	Pe		...
<input type="checkbox"/>	Buyer Company Name		Mar30_PO_num2	1	CRMXE	Sep 26, 2021	May 15, 2022		Pending	Pe		...

- 1 The supplier user navigates to the Order Change Requests Tile.
- 2 Selects one of the change requests sent by the buyer with the change request proposals.
- 3 Selects the "Reject" button to reject the proposal.
- 4 Since the user was not assigned permission to perform "Reject" action an error message as shown here is displayed.





# Feature Details

## Supplier User Selects Propose Option

Workbench

16 New orders Last 31 days

22 Orders Last 31 days

0 Rejected invoices Last 31 days

0 Orders to invoice Last 31 days

0 Invoices Last 31 days

0 Pinned documents Last 31 days

15 Order change requests Last 31 days

✖ User does not have permission to perform the alternateProposal action.

Order change requests (15)

> Edit filter | Save filter | Last 31 days

Accept Reject **Propose**

<input type="checkbox"/>	Customer	Location	Order No.	Item No.	Part No.	Original Delivery Date	Customer Proposed Delivery Date	Supplier Proposed Delivery Date	Supplier Response	Cl	Re	Actions
<input type="checkbox"/>	buyer02_pal2@ariba.com	CHM1	PROD_PO_MRP_11102291	2	11010848	Aug 26, 2022	May 26, 2023		Pending	Ac		...
<input type="checkbox"/>	buyer02_pal2@ariba.com	CHM1	PROD_PO_MRP_11102291	1	CRMXE06S68	Aug 27, 2022	Sep 10, 2023		Pending	Ac		...
<input type="checkbox"/>	buyer02_pal2@ariba.com	CHM1	PROD_PO_MRP_11102291	2	11010848	Jan 27, 2022	Jan 27, 2022		Pending	Re		...
<input type="checkbox"/>	buyer02_pal2@ariba.com	CHM1	PROD_PO_MRP_11102291	1	CRMXE06S68	Aug 26, 2022	May 9, 2023		Pending	Re		...
<input checked="" type="checkbox"/>	Buyer Company Name		Mar30_PO_num3	1	CRMXE	Sep 26, 2021	May 15, 2022	<input type="text"/>	Pending	Pe		...
<input type="checkbox"/>	Buyer Company Name		Mar30_PO_num2	1	CRMXE	Sep 26, 2021	May 15, 2022	<input type="text"/>	Pending	Pe		...

- 1 The supplier user navigates to the Order Change Requests Tile.
- 2 Selects one of the change requests sent by the buyer with the change request proposals.
- 3 Selects the “Propose” button to provide alternate proposal.
- 4 Since the user was not assigned permission to perform “Propose” action an error message as shown here is displayed.

# Thank you

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