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Incyte SAP Project Notification Letter



Valued Incyte Supplier,

Incyte is pleased to announce a new initiative to streamline our procurement and accounts payable processes. Incyte is partnering with **SAP Ariba®** to fulfill our vision of moving away from paper and manually transmitted documents. Since 1996, Ariba has been transforming the global procurement landscape for businesses of all sizes and we are excited to provide you with this opportunity.

Additional Information:

- **What does this mean for you?**
Conducting business on the Ariba Network will be required and your transactional documentation (e.g. purchase orders, order confirmations, shipping confirmations, etc.) will soon be transmitted using this platform. One of the reasons we selected SAP Ariba was because it will potentially bring our suppliers many benefits such as real-time PO delivery, use of online catalogs, invoice automation, and potential new business opportunities on the Ariba Network.
- **When will this take effect?**
In the coming weeks, Ariba will send you important communications and instructions for joining the Ariba Network. This includes establishing a trading relationship with Incyte Corporation on the Ariba Network and properly configuring your Ariba Network account. We appreciate your prompt action on all communications and requests regarding this initiative (not to exceed five business days). We are targeting a cutover date from your existing AP processes on **April 07, 2022**.
- **How can you learn more about the Incyte Corporation and SAP Ariba partnership?**
You can learn more about SAP Ariba and the specific details about this initiative by registering for a web-based supplier summit. Attendance is highly encouraged, as you will have the opportunity to participate in a live Q&A with experts from both SAP Ariba and Incyte Corporation.

We believe this shift will strengthen our business relationship and allow for more robust collaboration and purchasing capabilities. If you are not the correct recipient or have questions, please contact the Incyte Corporation Supplier Enablement Team at SupplierEnablement@incyte.com.

Kind Regards,
Incyte Corporation Supplier Enablement Team

