



Feature at a Glance

CSV upload of discount offer configuration

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PUBLIC

Feature at a Glance

Ease of implementation



Low touch / simple

Geographic relevance



Global

Introducing: **CSV upload of discount offer configuration**

Customer challenges

When buyers have a significant number of payment terms the discount offer configuration via the UI is time consuming, error prone, and the effort must be duplicated during migration from Test to Production.

Meet that challenge with

SAP Ariba

- We have added the ability to upload and download discount offer configuration as a CSV file.
- Buyers who have access to SAP Ariba Discount Management may now easily download their offer configuration from Test and migrate it to Production.

Experience key benefits

- Less effort to configure
- Less effort to migrate configuration to production

Solution area

Ariba Network
SAP Ariba Discount Management

Implementation information

This feature is **automatically on** for all customers with the applicable solutions and is ready for immediate use.

Prerequisites and Restrictions

The upload and download does not apply to buyer-initiated offer types.

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Introducing: CSV upload of discount offer configuration

Ariba Discount Management

Discount Offers | Offer History | Notifications

- Select the offers you wish to download.
- Buyer-initiated not supported at this time.

Discount Offers

Use this section to define the Discounting Offer Terms that apply to invoices from the specified supplier(s).

Discount Offers

Name ↑	Description	Offer Type	Offering Type	Discount Rate	Discount Term	Sliding Scale	Processing Days	Net Term
Standing Fixed Payment Term Offer (2)								
<input checked="" type="checkbox"/>	PSEP01	2% 20 Net 45						
<input checked="" type="checkbox"/>	SEPT01	1% 10 Net 30 Pro-rated	SEPTO	Face Value	1	10	TRUE	1 30
Buyer Initiated Dynamic Discount (1)								
<input type="checkbox"/>	BI							
Payment Term Offer (1)								
<input checked="" type="checkbox"/>	PT01	2% 10 Net 30 Pro-rated	PaymentTerm	Face Value	2	10	TRUE	1 30

Download ▾

- Vendor CSV
- Offer CSV

Resulting CSV

A	B	C	D	E	F	G	H	I
Offer Name	Description	Offer Type	Offering Type	Discount Rate	Discount Term	Sliding Scale	Processing Days	Net Term
1								
2	SEPT01	1% 10 Net 30 Pro-rated	SEPTO	Face Value	1	10	TRUE	1 30
3	PT01	2% 10 Net 30 Pro-rated	PaymentTerm	Face Value	2	10	TRUE	1 30
4	PSEP01	2% 20 Net 45	PRESEPTO	Face Value	2	20	TRUE	1 45

Download offers as a CSV

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Introducing: CSV upload of discount offer configuration

Ariba Discount Management Done

Discount Offers Offer History Notifications Payment Schedules and Processing Times

Discount Offers

Use this section to define the Discounting Offer Terms that will apply to invoices from the specified supplier(s).

Discount Offers

Name ↑	Description	Suspend Date	Resume Date	Status	Actions
▼ Standing Early Payment Term Offer (1)					
<input type="checkbox"/>	SEPTO			Active	
▼ Payment Term Offer (2)					
<input type="checkbox"/>	Z001			Active	
<input type="checkbox"/>	Z002	2% 10 Net30 Pro-rated		Active	

↳ Suspend/Change Resume | Add ▼ Download ▼ Upload ▼ ⓘ

Discount Management Rule Configuration

- Vendor CSV
- Offer CSV**

[Discount management rules](#)

Upload offers as a CSV

Feature at a Glance

Introducing: CSV upload of discount offer configuration

Upload early payment offer

[Done](#)

You can import an early payment offer list by uploading a CSV file.
The maximum recommended upload file size is 10MB. Your browser might time out for larger files. You can use a zip utility to compress CSV File before uploading it. Zipped files must have a .ZIP file extension.

Upload File

Name:

CSV File: No file chosen

ⓘ

[Download latest template version](#)

Upload Details

► Search Filters

Showing 1 - 4 of 4

Name	Last Updated By	Date Created	Last Updated ↓	Status
Test4	man04-PAY-6947-septo@buyer.com	21 Aug 2021	21 Aug 2021	Processed
TEST3	man04-PAY-6947-septo@buyer.com	21 Aug 2021	21 Aug 2021	Processed
TEST2	man04-PAY-6947-septo@buyer.com	21 Aug 2021	21 Aug 2021	Errors Found

Access to csv template

Access to files that were uploaded
Access to error handling

Audit Trail

Feature at a Glance

Introducing: CSV upload of discount offer configuration

The screenshot shows an Excel spreadsheet titled "Upload_Discount_Offer_Config_Template (1).csv". The spreadsheet contains a table with the following data:

	B	C	D	E	F	G	H	I	J
1	Code page 8859_1 is for Western European values.								
2	Description	Offer Type	Offering Type	Discount Rate	Discount Term	Sliding Scale	Processing Days	Net Term	Operation
3	Optional	Required	Required	Required if Offering Type is Face Value Discount or APR	Required if Offering Type is Face Value Discount	Required if Offering Type is Face Value Discount	Required	Required	Required
4	String 256	String 25	String 25	Decimal value	Integer value	Boolean	Integer value	Integer value	String 10
5	Early Payment discount program desc	SEPTO, PRESEPTO or PaymentTerm	APR, Face Value Discount or Net Payment Terms	Discount taken as a percentage of the face value of the invoice as of the start of the discounting period	Number of days after the invoice is received that the discount rate begins to be applied	true or false	Days it takes for you to pay after a supplier requests early settlement	Number of days after invoice receipt that the invoice is due	Add or delete
6	SEPTO Preferred Suppliers	SEPTO	APR	24	0	TRUE	0	90	Add
7	2% 5 Net 30 Pro-rate	PaymentTerm	Face Value Discount	2	5	TRUE	0	30	Add
8	2% 10 Net30 Pro-rated	PaymentTerm	Face Value Discount	2	10	TRUE	0	30	Add
9	2% 20 Net 45 Pro-rated	PaymentTerm	Face Value Discount	2	20	TRUE	0	45	Delete
10	1% 20 Net 45 Pro-rated	PaymentTerm	Face Value Discount	1		TRUE	0	45	Delete

A yellow callout box points to the table with the text: "CSV template including required fields and field definition".

PAY-5416 CSV upload of discount offer configuration

Upload early payment offer Done

You can import an early payment offer list by uploading a CSV file.
The maximum recommended upload file size is 10MB. Your browser might time out for larger files. You can use a zip utility to compress CSV File before uploading it. Zipped files must have a .ZIP file extension.

Upload File

Name:

CSV File: No file chosen

ⓘ

[Download latest template version](#)

Upload Details

► Search Filters

Showing 1 - 5 of 5

Name	Last Updated By	Date Created	Last Updated ↓	Status
TEST5	man04-PAY-6947-septo@buyer.com	21 Aug 2021	21 Aug 2021	Processed
Test4	man04-PAY-6947-septo@buyer.com	21 Aug 2021	21 Aug 2021	
TEST3	man04-PAY-6947-septo@buyer.com	21 Aug 2021	21 Aug 2021	
TEST2	man04-PAY-6947-septo@buyer.com	21 Aug 2021	21 Aug 2021	Errors Found

Provide a file name

Upload

Results appear here

Click on hyperlink to see errors

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TEST2 Done

View details of the uploaded CSV. In case of errors, download the file, fix the errors and upload the CSV file again.

Upload Results

❗ The uploaded file contains errors. Download Error Log

Upload Details

Name	TEST2
Status	Errors Found
Created By	jU-5m0BmlYr611329e714939208916 lastName (man04-PAY-6947-septo@buyer.com)
Date Created	21 Aug 2021 7:09:05 PM
Last Updated	21 Aug 2021 7:09:12 PM
Uploaded Count	0
Uploaded CSV File	Download File

Reload File

Select the corrected CSV file.

Name: TEST2

CSV File: No file chosen

ⓘ

Review the error log in CSV

Control totals; no records will load if the file includes an error

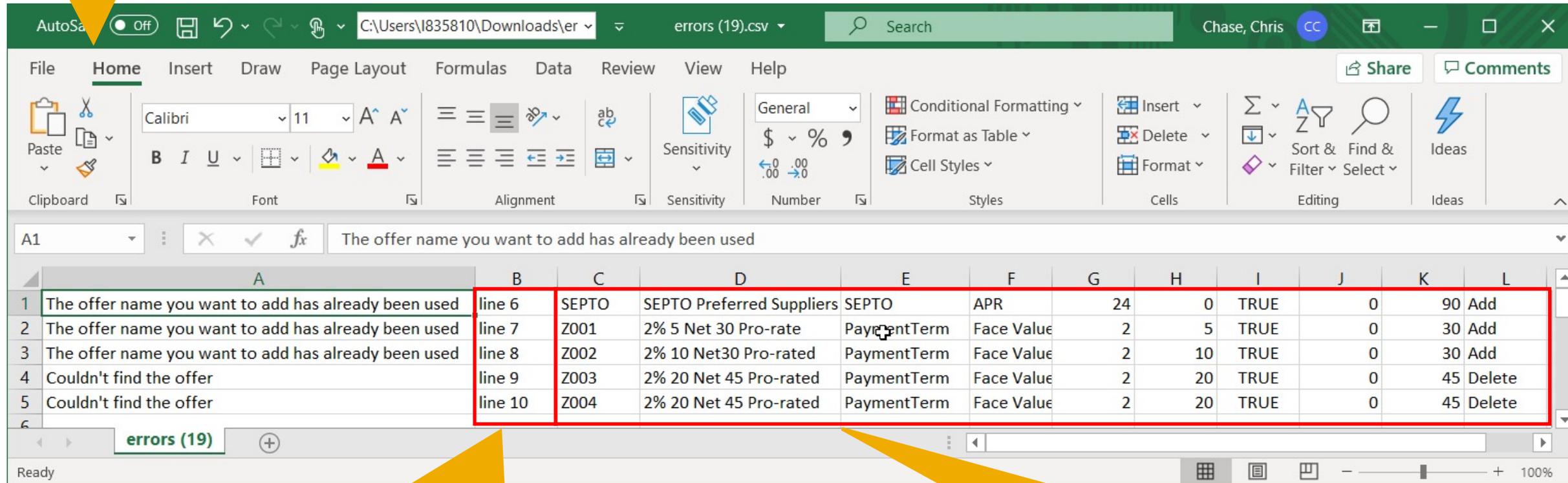
Get the file you uploaded

Correct the file and reload

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CSV error log



	A	B	C	D	E	F	G	H	I	J	K	L
1	The offer name you want to add has already been used	line 6	SEPTO	SEPTO Preferred Suppliers	SEPTO	APR	24	0	TRUE	0	90	Add
2	The offer name you want to add has already been used	line 7	Z001	2% 5 Net 30 Pro-rate	PaymentTerm	Face Value	2	5	TRUE	0	30	Add
3	The offer name you want to add has already been used	line 8	Z002	2% 10 Net30 Pro-rated	PaymentTerm	Face Value	2	10	TRUE	0	30	Add
4	Couldn't find the offer	line 9	Z003	2% 20 Net 45 Pro-rated	PaymentTerm	Face Value	2	20	TRUE	0	45	Delete
5	Couldn't find the offer	line 10	Z004	2% 20 Net 45 Pro-rated	PaymentTerm	Face Value	2	20	TRUE	0	45	Delete

Line in file that had a problem

Data values of line that had problem

SAP Ariba and SAP Fieldglass

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