

## **Go Live Notification Letter**

Dear Valued StarHub Supplier,

We are moving our accounts payable and procurement processes to the Ariba Network. Please note, adoption of the Ariba Network is mandatory for suppliers wanting to do business with StarHub. This letter is to inform you that we are ready to "go-live" and will be turning this process on in our production environment on 7<sup>th</sup> July 2021.

We strongly recommend you to watch the training video to get familiarize with the new system. Kindly click on the below link to access our Supplier Information Portal (SIP) to view the training materials / training videos

StarHub: Supplier Information Portal (SIP)

## What "Go-live" Means to You:

- All purchase orders will be routed electronically via the Ariba Network.
- Invoices are no longer accepted by fax, postal mail, or e-mail.
- All invoices must be sent using the Ariba Network.

If you are not the correct recipient or have questions, please contact the StarHub Supplier Enablement Team at <a href="mailto:ariba@starhub.com">ariba@starhub.com</a> or <a href="mailto:StarHub Support Page">StarHub Support Page</a>.

Thank you again for working with us to prepare for this exciting change. We truly appreciate your partnership and look forward to continuing our business relationship with you via the Ariba Network.

Kind Regards, StarHub Corporate Procurement