Invoice Creation

SAP Ariba Network

In this guide, you will learn how to create invoices from المَتْ اللهُ SAP Ariba Network

Select the order you want to invoice according to the version enabled:

Classic: Inbox \rightarrow Orders & releases

Update: Orders \rightarrow Orders & releases





Click on the **Create invoice** tab and select **Standard invoice**.





In case of having several ASNs pending, select the one you want to bill and click Next.

In case there is only one ASN to invoice, you will go directly to step 4.

Ship No	tice List		Page 1			
	Packing Slip ID 🕇	Customer	Date	Routing Status		
\checkmark	ASN0000775	AUTOEDICIONES DEL POTOSI SA DE CV_DUMMY - TEST	11 Mar 2021 4:44:05 PM	Acknowledged		
	ASN0000776	AUTOEDICIONES DEL POTOSI SA DE CV_DUMMY - TEST	11 Mar 2021 4:48:27 PM	Acknowledged		
	ASN0000777	AUTOEDICIONES DEL POTOSI SA DE CV_DUMMY - TEST	11 Mar 2021 4:55:01 PM	Acknowledged		
			Next	Cancel		



Le Create Line-Item Credit Memo Create Line-Item Debit Memo Edit Copy Create Non-I

Product Replenishment

View the detail of your invoice status clicking on the document number. Go to the History tab and check the confirmed receipt.

									Detail	Scheduled Payments History			
Invoices (7)									History				
	Туре	Invoice #	Customer	Reference	Submit Method	Submitted By	Origin	Self Billing	Status	Comments	Changed By	Date and Time	
\bigcirc	Standard Invoice	INV1234112 🖉	Mabe - TEST	5500003646	Online	Supplier	Supplier	No		The invoice was successfully received.	EMBRACO NORTH AMERICA INC_DUMMY - TEST	26 Mar 2021 1:10:50 PM	
\bigcirc	Standard Invoice	4501143781 🖉	Mabe - TEST	4501143781	Online	Supplier	Supplier	No		The document has been transferred to the next integration point.	CommunityWeb-125042061	26 Mar 2021 1:11:06 PM	
\bigcirc	Standard Invoice	INV11032101 Ø	Mabe - TEST	5500003646	Online	Supplier	Supplier	No		The document is ready to be picked up by the recipient.	CommunityWeb-125042061	26 Mar 2021 1:11:06 PM	
0	Standard Invoice	FC01234NV Ø	Mabe - TEST	5500003646	Online	Supplier	Supplier	No		Comments from Mabe - TEST: Success	TXNDocSupplierApp-125007071	26 Mar 2021 1:11:07 PM	
\bigcirc	Standard Invoice	INV123451 🖉	Mabe - TEST	5500003646	Online	Supplier	Supplier	No	Acknowledged		Supplier	26 Mar 2021 1:11:07 PM	
\bigcirc	Standard Invoice	INV12345 🖉	Mabe - TEST	4501143771	Online	Supplier	Supplier	No	Acknowledged		Supple	20 Mdi 2021 1.11.07 P.M	
\bigcirc	Standard Invoice	4501143768 🖉	Mabe - TEST	4501143768	Online	Supplier	Supplier	No		The invoice status has been successfully updated to Processing by Mabe - TEST. Description:Indexed / Process PO Invoice (PO)	TXNDocSupplierApp-125006071	26 Mar 2021 1:11:14 PM	
. (a la uria		The invoice status has been successfully updated to Processing by Mabe - TEST. Description:Sent for Doc Creation/Process PO Invoice (PO)	TXNDocSupplierApp-125004074	26 Mar 2021 1:12:39 PM	
Create Line-Item Create Line-Item Debit Memo Edit Copy Create Non-PO Invoice							Create Non-P	O Invoice				-	

In the detail of the invoice, you will find different status:



a.suppliers.collaboration@mabe.com.mx