

# Procure — to — Pay

Supplier Life-Cycle and Performance Management

Supplier Registration & Qualification Responses





SUPPLIER SELF REGISTRATION



Supplier Self Registration Process is to be followed by only those supplier who are currently not having any relationship with IsDB and wants to have business with IsDB

For Self Registration, Click on the **Self registration link** <a href="http://isdb.supplier.mn2.ariba.com/ad/selfRegistration/">http://isdb.supplier.mn2.ariba.com/ad/selfRegistration/</a>

Fill in the registration request form (information) and click Submit/Ok.

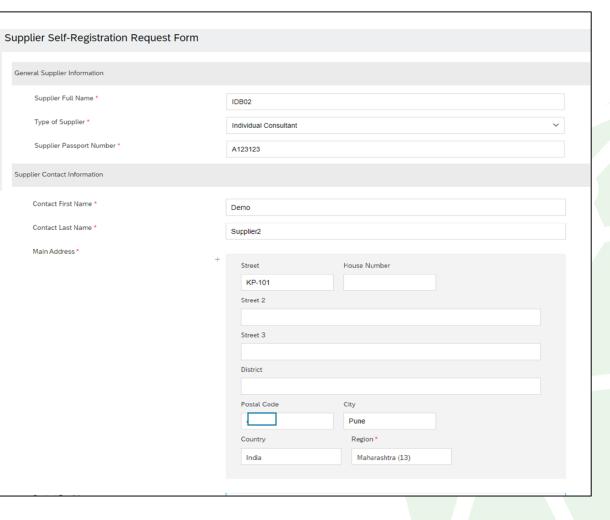
Mandatory Fields	Description
Supplier Full Name	Full name of supplier
Type of Supplier	Select appropriate type:
	1. Individual Supplier
	2. Consultant firm
	3. Goods, Works & Service Supplier
	4. Real Estate firm
For Individual Supplier: Supplier Passport number	- Enter Passport Number



Fill in the registration request form (information) and click Submit/Ok.

Mandatory Fields Description			
For Individual Supplier: Supplier Passport number	- Enter Passport Number		
For other type of Supplier:	- Enter Supplier Commercial/Trading Registration		
- Consultant Firm	Number		
- Goods, Works & Service Supplier	- Enter Tax/Vat Registration Number		
- Real Estate firm			
Contact First Name	First name of contact Person		
Contact Last Name	Second name of contact Person		
Main Address	Address of firm		
Contact e-mail address	Email address of contact person		





**2.** System confirms the request submission details in this screen.

**1.** Fill in Supplier Registration Request form → Click Submit.

our request for registration as a supplier with Islamic Development Bank - TEST is complete.						
		evelopment Bank - TEST supplier management tea be sent to your email at shubham.jhanwar@bcone.	m will review your request details and make a decision on your request. com			
	Supp	olier self-registration request form		Print		
	Gen	neral Supplier Information				
		Supplier Full Name	IDB02			
		Type of Supplier	Individual Consultant			
		Supplier Passport Number				
	Sup	plier Contact Information				
		Contact First Name	Demo			
		Contact Last Name	Supplier2			
		Main Address				
		Street	KP-101			



An email confirmation will be sent to you (Supplier) as acknowledgement once your request is approved.

Islamic Development Bank - TEST is reviewing your registration request								
Ariba Administrator <no-reply@smtp.mn2.ariba.com></no-reply@smtp.mn2.ariba.com>		≪ Reply All	→ Forward	•••				
		Sun 15-11-2020 16:16						
(i) If there are problems with how this message is displayed, click here to view it in a web browser.								
[**EXTERNAL EMAIL**]								
CAUTION: This email originated from outside of Bristlecone. Do not click links or open attachments unless you recognize the sender and know the content is safe.								
Hello IDB02,								
Islamic Development Bank - TEST has received your registration request and will review it for approval.  Their response will be emailed to								
If you have any questions, please don't reply to this email but instead contact Islamic Development Bank - TEST directly.								
This email has been sent to you on behalf of Islamic Development Bank - TEST by SAP Ariba. DISCLAIMER: - The contents of this E-mail (including the contents of the enclosure/(s) or attachment/(s) if any) are the privileged and confidential material of Bristlecone and should not be disclosed to, used by or copied in any manner by anyone other than the intended addressee/(s). If this E-mail (including the enclosure/(s) or attachment/(s) if any) has been received in error, please advise the sender immediately and delete it from your system. The views expressed in this E-mail message (including the enclosure/(s) or attachment/(s) if any) are those of the individual sender.								



## Thank You

