



Feature at a Glance

Improved Guided Buying Navigation controls

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CONFIDENTIAL

Feature at a Glance

Ease of implementation

Low touch / simple

Geographic relevance

Global

Introducing: Improved Guided Buying Navigation controls

Customer challenge

The current user experience in Guided Buying requires users to perform multiple clicks to navigate to different functional areas within the application.

The layout / positioning of different action buttons on the checkout page and requisition page is also bit confusing, which leads to many requisitions staying in the composing state.

Meet that challenge with

SAP Ariba

This feature brings about changes to Guided Buying navigation controls. The key changes include new clickable tabs on the homepage for the user to navigate each functional area.

The menu to navigate to 'Your Requests', 'Your Approvals' etc. is no longer hidden in the Guided Buying Options menu, but is more visible on the Homepage.

The banner image on the homepage is slightly narrow, which leaves more room for homepage tiles.

Action buttons on the check-out page are arranged in a banner at the top of the page.

Experience key benefits

Users can navigate to different functional areas within Guided Buying with a fewer number of clicks.

The new navigation controls align with the overall user interface consistency with the other SAP Applications and comply with the SAP Fiori 3.0 standard.

Solution area

Guided Buying capability as part of the following solutions:

- SAP Ariba Buying
- SAP Ariba Buying and Invoicing

Implementation information

This feature is automatically on for all customers with the applicable solutions but requires **customer configuration**.

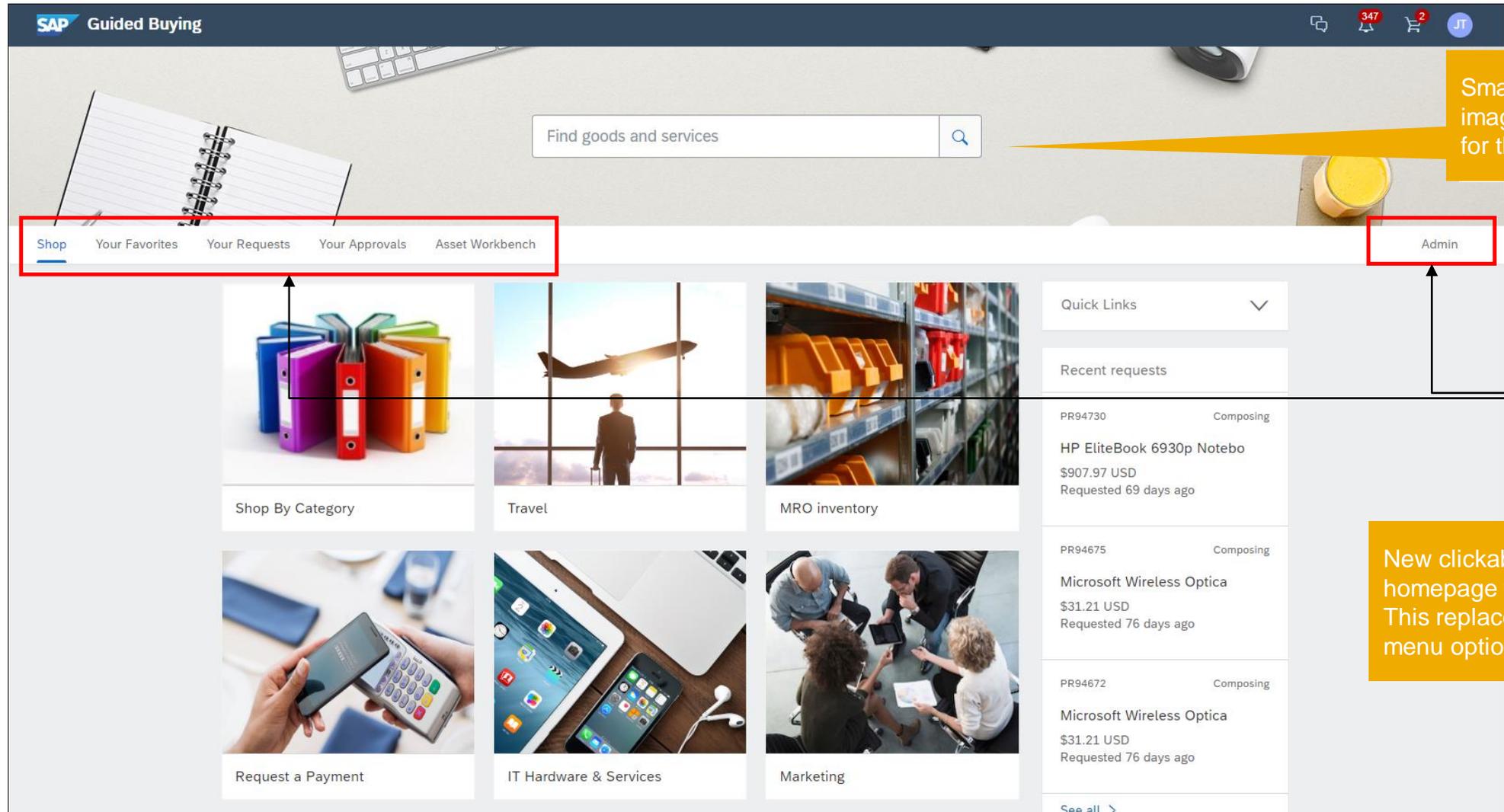
Also note that this feature is optional with this release for all customers with the applicable solutions but will become mandatory (automatically on) with **Feb 2020 release**

Prerequisites and Restrictions

NONE

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Smaller size of the banner image, leaving more space for the tiles

New clickable tabs on the homepage for each functional area. This replaces the Guided Buying menu option on the top left corner.

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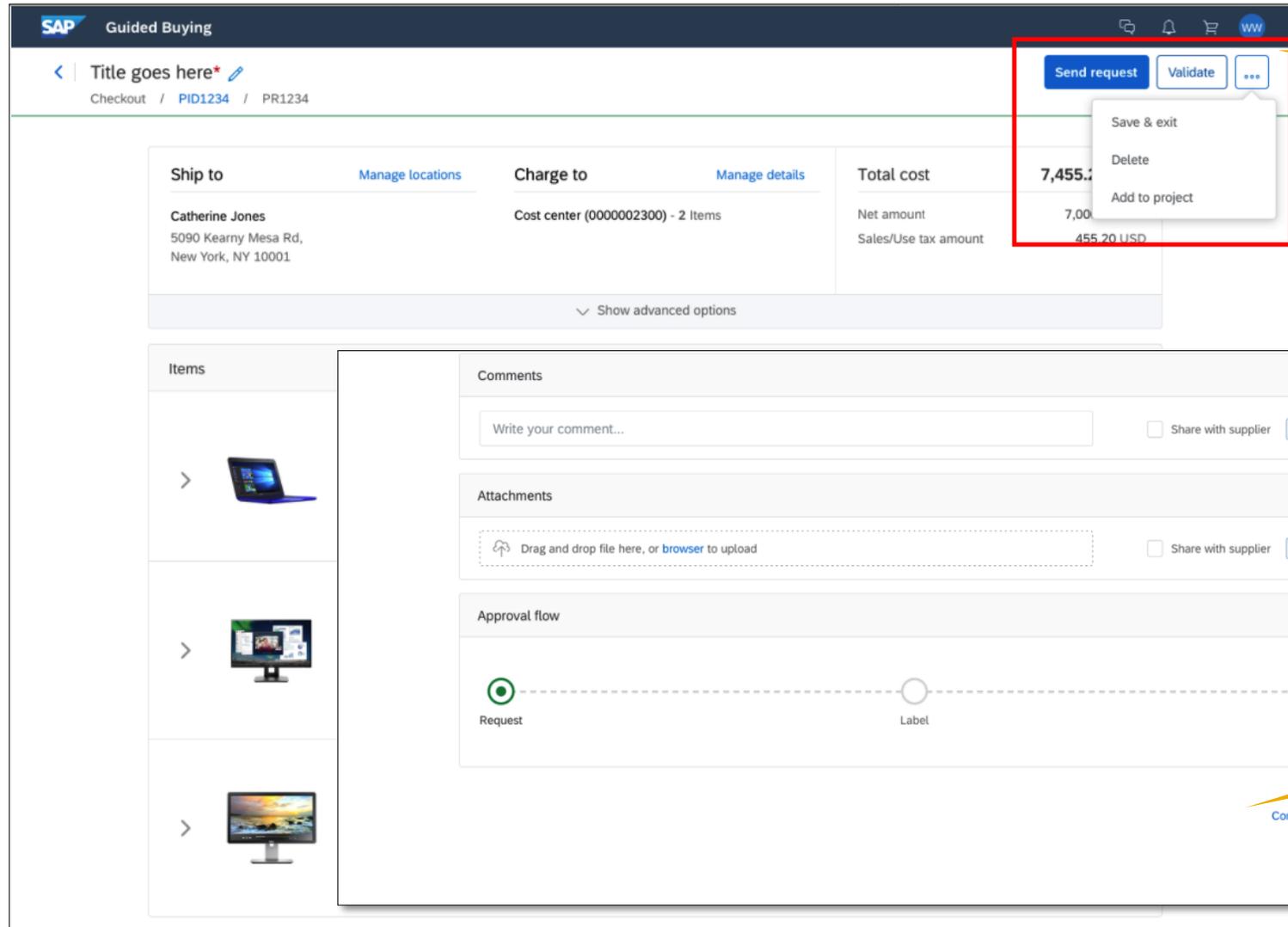
Introducing: Improved Guided Buying Navigation controls

The screenshot shows the SAP Guided Buying interface. At the top, there is a dark blue header bar with the SAP logo and 'Guided Buying' text. To the right of the header bar is a search bar with the text 'Find goods and services' and a magnifying glass icon. Further right are icons for a notification bell with '347', a shopping cart with '2', and a user profile icon 'JT'. Below the header bar is a white navigation bar with a back arrow and the text 'Your Requests'. Below this is a main content area with a filter bar containing 'All (10)', 'Quotes (0)', 'To receive (0)', 'Cancellation forms (0)', and 'Invoice requests (0)'. There is also an 'Advanced Search' link and a search box with 'Find a request'. The main content area displays a list of requests, each with a 'Requested' date, 'Amount', and 'Composing' status. The first request is for 'HP EliteBook 6930p Notebo' with a requested date of 7/8/19 and an amount of \$907.97 USD. The second request is for 'Microsoft Wireless Optica' with a requested date of 7/1/19 and an amount of \$31.21 USD. The third request is also for 'Microsoft Wireless Optica' with a requested date of 7/1/19 and an amount of \$31.21 USD. The fourth request is for 'HP 8730w Workstn Laptop 1' with a requested date of 'Requested' and an amount of \$2,343.50 USD. The fifth request is for 'HP 8730w Workstn Laptop 1' with a requested date of 'Requested' and an amount of \$4,577.99 USD. A yellow callout box points to the back arrow in the navigation bar with the text 'Action bar to navigate to the previous page'. Another yellow callout box points to the notification bell and shopping cart icons in the header bar with the text 'Icons in the header bar always remain at the top of the window'.

Requested	Amount	Status
Requested 7/8/19	\$907.97 USD	Composing
PR94730 HP EliteBook 6930p Notebo		
Requested 7/1/19	\$31.21 USD	Composing
PR94675 Microsoft Wireless Optica		
Requested 7/1/19	\$31.21 USD	Composing
PR94672 Microsoft Wireless Optica		
Requested	\$2,343.50 USD	Composing
PR93426 HP 8730w Workstn Laptop 1		
Requested	\$4,577.99 USD	Composing

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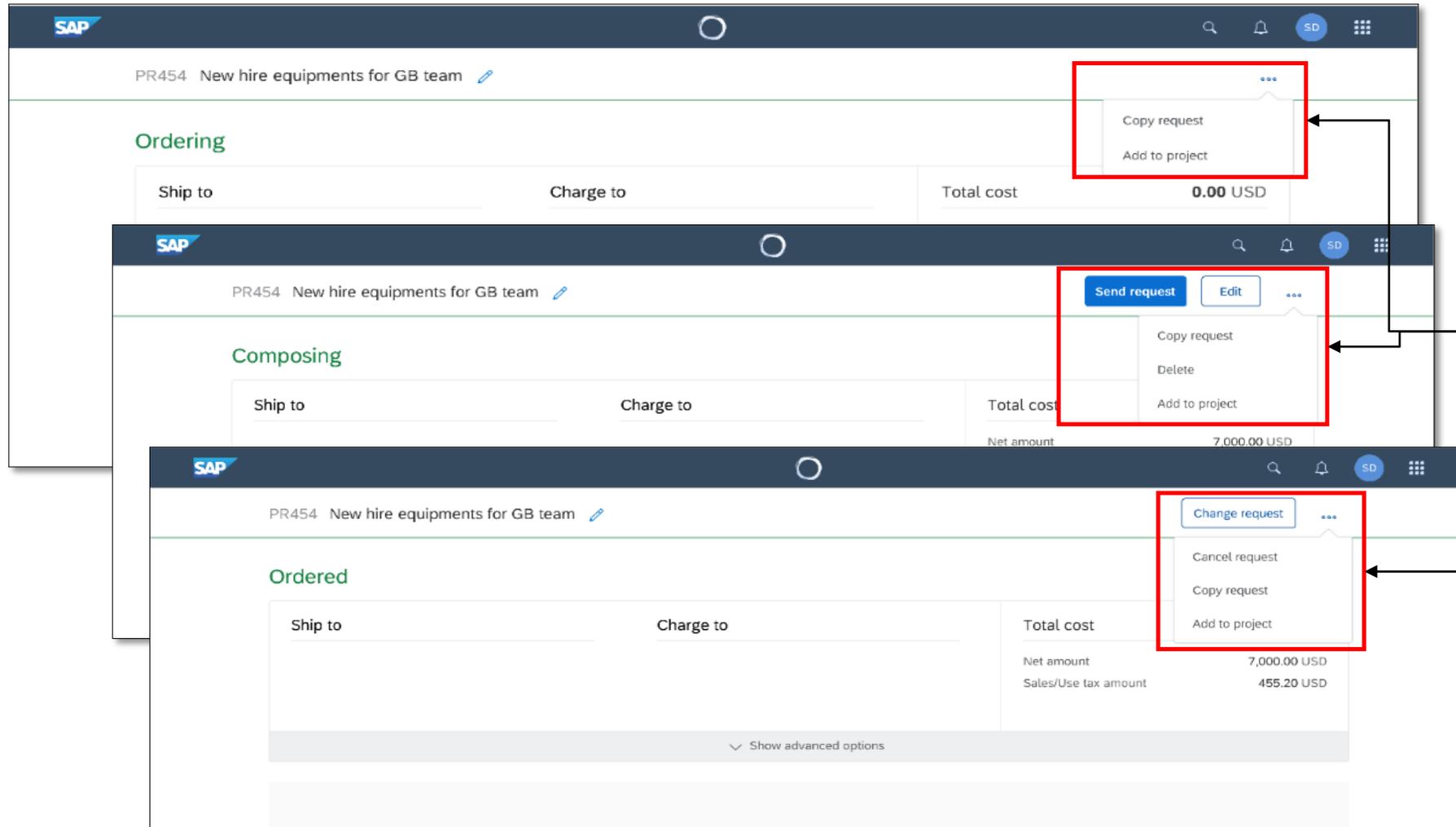


- Action buttons moved to the banner at the top of the page
- In case of more than two main buttons, other buttons will be available from the ellipsis (...) link

- No more action buttons the bottom of the page

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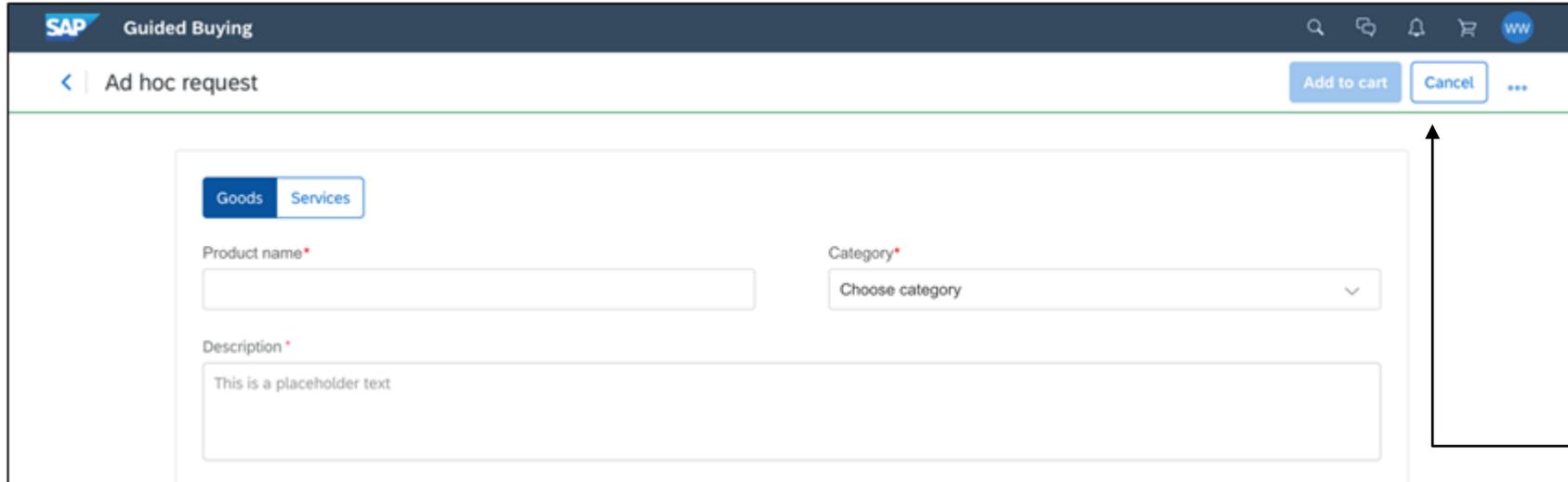
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Action buttons on the 'Checkout', 'View Requisition', 'Ad hoc request', 'RFQ form', 'Non-PO invoice', 'RFQ page' shall follow a similar visibility approach. (Few examples shown here)

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The screenshot displays the SAP Guided Buying interface for an 'Ad hoc request'. At the top, a dark blue banner contains the SAP logo, the text 'Guided Buying', and navigation icons (search, refresh, notifications, cart, user profile). Below the banner, a light blue bar shows a back arrow, the text 'Ad hoc request', and action buttons: 'Add to cart', 'Cancel', and a three-dot menu. The main content area features a form with two tabs: 'Goods' (selected) and 'Services'. The form includes a 'Product name*' field, a 'Category*' dropdown menu with 'Choose category' selected, and a 'Description*' text area with placeholder text 'This is a placeholder text'. A black arrow points from the 'Add to cart' and 'Cancel' buttons in the banner to the corresponding buttons in the main form area.

Ad hoc request form for Goods and Services

Action buttons moved to banner at the top of the page