SAP Ariba /\/\

Feature at a Glance
Display the document envelope status on signature tasks in SAP Ariba Contracts

Hari Babu Krishnan, Keertan Rai – SAP Ariba
Target GA: August, 2019

THE BEST RUN **SAP**

Feature at a Glance

Introducing: Display the document envelope status on signature tasks in SAP Ariba Contracts

Customer challenge

Upon sending a document from the contracts workspace for signatures via DocuSign, a user cannot view the intermittent status of the task across all the signatories within the Contract Workspace. The task status would be updated in the contract workspace only after all the signers have completed their tasks. To check the status intermittently during the signature task process, the user would have to login to DocuSign separately.

Meet that challenge with
SAP Ariba

This feature allows the sender of contract documents to view the document envelope status on signature tasks in the contract workspace itself without logging in to DocuSign.

Experience key benefits

Improved experience and reduced end user effort in tracking signature tasks.

Solution area

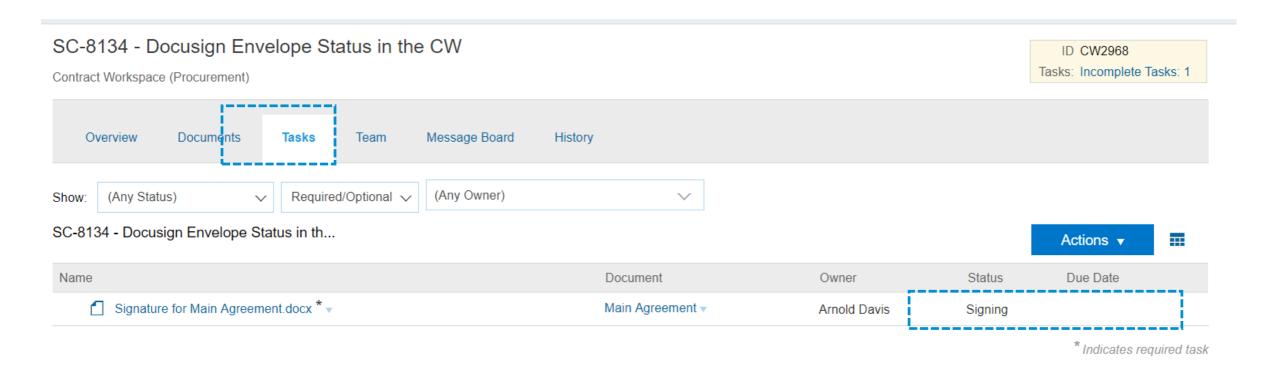SAP Ariba Contracts
SAP Ariba Strategic Sourcing Suite

Implementation information

This feature is **automatically on** for all customers with the applicable solutions and is ready for immediate use.
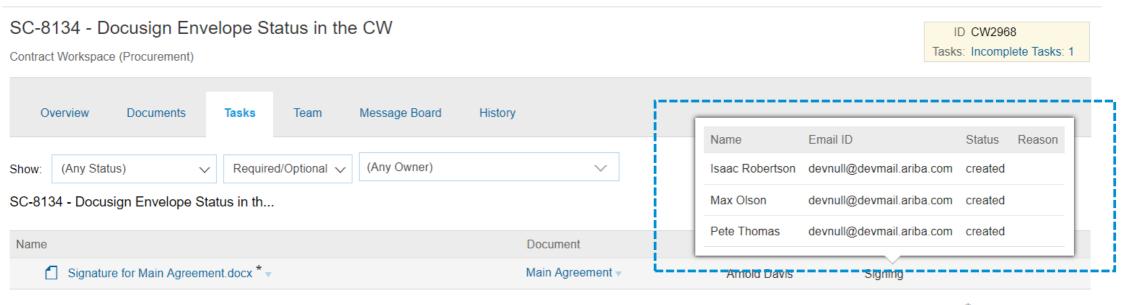
Prerequisites and Restrictions

1. Customers should be using DocuSign integration
2. Currently this feature is only applicable for DocuSign integration with SAP Ariba.

Feature at a Glance

Introducing: **Display the document envelope status on signature tasks in SAP Ariba Contracts**

Task status can be viewed by navigating to the signature task under the Tasks tab in the contract workspace and hovering on / clicking on the 'Signing' option

Feature at a Glance

Introducing: **Display the document envelope status on signature tasks in SAP Ariba Contracts**

The signer names, email id and signing status are displayed within the task tab.

Feature at a Glance

Introducing: **Display the document envelope status on signature tasks in SAP Ariba Contracts**

Status	Description
Created	The recipient is in a draft state. This is only associated with draft envelopes (envelopes with a Created status).
Sent	The recipient has been sent an email notification that it is their turn to sign and envelope
Delivered	The recipient has viewed the document(s) in an envelope through the DocuSign signing web site. This is not an email delivery of the documents in an envelope.
Signed	The recipient has completed (signed) all required tags in an envelope. This is a temporary state during processing, after which the recipient is automatically moved to Completed.
Declined	The recipient declined to sign the document(s) in the envelope.
Completed	The recipient has completed their actions (signing or other required actions if not a signer) for an envelope.
FaxPending	The recipient has finished signing and the system is waiting a fax attachment by the recipient before completing their signing step.
AutoResponded	The recipient's email system auto-responded (bounced-back) to the email from DocuSign. This status is used in the web console to inform senders about the bounced-back email. This is only used if "Send-on-behalf-of" is turned off for the account.

Feature at a Glance

Introducing: **Display the document envelope status on signature tasks in SAP Ariba Contracts**