



SAP Ariba 

Feature at a Glance

Invoice PDF re-design

Rob Jones, SAP Ariba
Target GA: February, 2019

CONFIDENTIAL

Feature at a Glance

Introducing: Invoice PDF re-design

Ease of implementation  high-touch
Geographic relevance  global

Customer challenge

Information gathering from Invoice PDF's generated on Ariba Network is challenging to Buyers and Suppliers. Information displayed is not according to the importance of the data in the right places. Users are struggling to find relevant information from PDF Invoices. In addition, there are not-so-relevant data separating the line items and summary which makes information processing challenging.

Meet that challenge with SAP Ariba

Ariba Network will now use the XSL transformation to generate the Invoice PDF. With this, new PDFs generated will have specific country labels wherever applicable. Examples of country specific labels will be Tax Invoice, Standard Invoice, Bill of Supply etc.

New PDFs will be transmitted to the buyer's system and will be archived as well.

Experience key benefits

Accounts payable team will no longer have to hunt for information with this change, which increases the invoice processing efficiency as applicable. The user friendly, concise and intuitive PDF will help locate the required information fast and easy. The PDFs generated without the "Copy Of Invoice.." title will help in presentment of the PDF Invoice to tax authorities.

Solution area

Ariba Commerce automation/Ariba Network

Implementation information

For buyers to have this feature enabled, please have your Designated Support Contact (DSC) submit a Service Request (SR).

Suppliers will be enabled by default *only* if the buyers have already contacted SAP Ariba Support and had this feature enabled. Suppliers can then download and view the old and new pdf formats.

Prerequisites and Limitations

NONE

Feature at a Glance

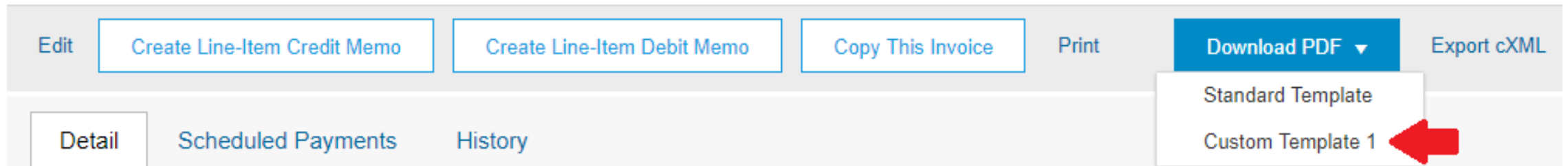
Introducing: Invoice PDF re-design

Detailed feature information

The invoice PDF document in Ariba Network has been restructured to display business relevant information prominently. The new layout also enhances the PDF's readability. Customers can choose to use the OLD or NEW format of Invoice PDF. New Invoice PDF is labeled as "Custom Template 1" within the solution.

Supplier → Ariba Network login → Outbox → Invoice → Download PDF button

Invoice: INV-ALL-FIELDS



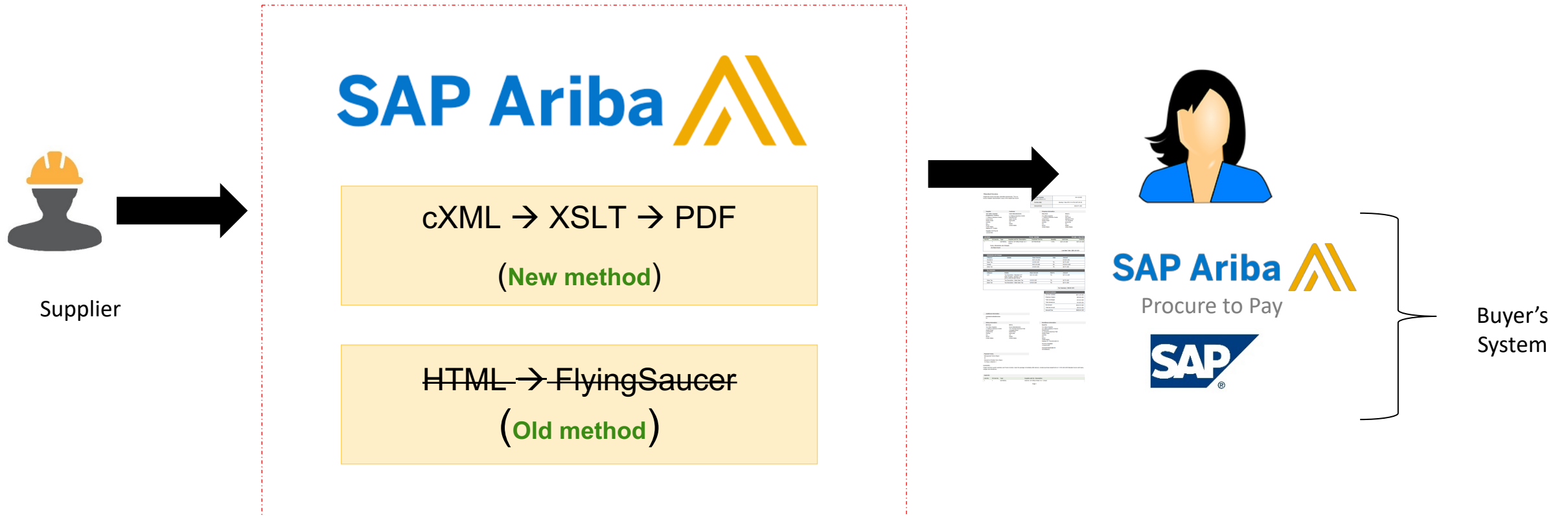
The screenshot shows a toolbar with several buttons: 'Edit', 'Create Line-Item Credit Memo', 'Create Line-Item Debit Memo', 'Copy This Invoice', 'Print', 'Download PDF', and 'Export cXML'. The 'Download PDF' button is highlighted in blue and has a dropdown menu open. The dropdown menu contains two options: 'Standard Template' and 'Custom Template 1'. A red arrow points to 'Custom Template 1'. Below the toolbar, there are three tabs: 'Detail', 'Scheduled Payments', and 'History'. The 'Detail' tab is active.

Buyer → Ariba Network login → Inbox → Invoice → Attachment section → Download PDF

Attachment(s):

Name
an_signed_pdf_INVSGP00101_supplier.pdf

PDF Redesign Methodology



New PDF (sample): Line Item Taxes

New PDF (sample): Line Item Taxes - Part 1



Tax Invoice or Standard Invoice labels as per country's requirements

Standard Invoice

Original tax invoice has been submitted electronically. This is a human readable representation (copy) of the original tax invoice.

Invoice Number (Supplier reference no.)	INV-US-001
Invoice date	Monday 3 Sep 2018 12:20 PM GMT+05:30
Amount Due	\$662.63 USD

Supplier	Customer
Tim Office Supplies (Registered Location) 7, Platinum Business Center, Lincoln Blvd Gridley Road Cerritos CA 90703 United States Address ID: TOS001	Acme Manufacturers 5, Platinum Business Center Kennedy Blvd Apple County Sunnyvale CA 94089 United States

Supplier VAT/Tax ID
1234567890

High level invoice summary

Supplier's and Buyer's registered locations
"Sold from" and "Sold To"

New PDF (sample): Line Item Taxes - Part 2

Line Items				PO No : DO7460	Reference to Purchase Order	PO Date : 3 Sep 2018		
Line No	PO line No	Type	Supplier part No / Description	Customer Part No	Quantity	Unit Price	Subtotal	
1	1	MATERIAL	AX4518 / HP Office Printer 3 in 1 (Color)	HP-PRNTR-001	1 (PK)	\$531.20 USD	\$531.20 USD	
Taxes, Allowances and Charges								
Category		Applicable To		Details		Base Amount	Rate %	Amount
VAT		Line		Tax Description : Standard VAT Date of Supply : Monday 3 Sep 2018 12:00 AM GMT +05:30		\$527.46 USD	7%	\$36.92 USD
Allowance		Line				\$531.20 USD		\$10.00 USD
Sales Tax		Allowance				\$10.00 USD	5%	\$0.50 USD
Charge		Line				\$531.20 USD		\$55.00 USD
Sales Tax		Charge				\$55.00 USD	5%	\$2.75 USD
Shipping		Line				Not Applicable	Not Applicable	\$50.00 USD
Discount		Line				Not Applicable	Not Applicable	\$3.74 USD
							Line Item Total : \$662.63 USD	

Line level taxes, charges and allowances

Line item sub total

New PDF (sample): Line Item Taxes - Part 3



Tax Summary				
Category	Details	Base Amount	Rate %	Amount
VAT	Tax Description : Standard VAT Date of Supply : Monday 3 Sep 2018 12:00 AM GMT+05:30	\$527.46 USD	7%	\$36.92 USD
Sales Tax	Tax Description : Sales Tax (General)	\$65.00 USD	5%	\$3.25 USD
				Tax Summary : \$40.17 USD

Quick summary of taxes

Summary of all the amounts on the invoice



Amount summary	
Line item subtotal	\$531.20 USD
Shipping charges	\$50.00 USD
Total surcharges	\$55.00 USD
Discount	\$3.74 USD
Total allowances	\$10.00 USD
Net amount	\$662.63 USD
Total tax amount	\$40.17 USD
Amount Due	\$662.63 USD

New PDF (sample): Line Item Taxes - Part 4

Billing information

Bill from

Tim Office Supplies
7, Platinum Business Center
Gridley Road
Lincoln Blvd
Cerritos
CA
90703
United States

Bill to

Acme Manufacturers
123, Kennedy Business Park
Lionsgate Street
Pacific Blvd
Sunnyvale
CA
94089
United States

Remittance information

Remit to

Tim Office Supplies
Tim Office Supplies (Finance
Department)
72, Sunshine Business Park
Gridley Road
Cerritos
CA
90703
United States
Address ID: TOS-RID-000123

Tax ID of Supplier

12345678789

Account Receivable ID

AR-00000654

Payment Terms

Net payment Terms (Days) :

30

Discount or Penalty Term (Days) :

15 (Days) | Rate(%) 2

New PDF (sample): Line Item Taxes - Part 5

Appendix Additional information of a line item is mentioned in the appendix as the last part of PDF

Line No	PO line No	Type	Supplier part No / Description
1	1	MATERIAL	AX4518 / HP Office Printer 3 in 1 (Color)
Additional Details: Classification Domain : SPSC Classification Code : foo Cost Center : (2323)Western Region Sales G/L Account : (23456)Entertainment Email : sel_tx_sup176870757@aribalq.com			Ship From Tim Office Supplies (Warehouse) 9, Williams Yard Rainbow Plaza George Blvd Cerritos CA 90703 United States
			Ship To Acme Manufacturers Joe Smith joe@acmemfg.com 843, Kingston Avenue Fountain Road Whitefield Blvd Sunnyvale CA 94089 United States

PDF generated by Menaka Wilkis on Monday 3 Sep 2018 12:20 PM GMT+05:30

New PDF (sample): Header Taxes

New PDF (sample): Header Taxes - Part 1



Standard Invoice or Tax Invoice labels as required by a country

Standard Invoice

Original tax invoice has been submitted electronically. This is a human readable representation (copy) of the original tax invoice.

Invoice Number (Supplier reference no.)	INV-US-002
Invoice date	Monday 3 Sep 2018 2:24 PM GMT+05:30
Amount Due	\$620.44 USD

Supplier	Customer	Shipping information	
Tim Office Supplies (Registered Location) 7, Platinum Business Center, Lincoln Blvd Gridley Road Cerritos CA 90703 United States Address ID: TOS001 Supplier VAT/Tax ID 1234567890	Acme Manufacturers 5, Platinum Business Center Kennedy Blvd Apple County Sunnyvale CA 94089 United States	Ship from Tim Office Supplies 7, Platinum Business Center Lincoln Blvd Gridley Road Cerritos CA 90703 United States	Ship to Acme Joe Smith Mailstop M-543 123 Anystreet Sunnyvale CA 94089 United States



Header level shipping information

New PDF (sample): Header Taxes - Part 2

Line Items				PO No : DO7460	PO Date : 3 Sep 2018		
Line No	PO line No	Type	Supplier part No / Description	Customer Part No	Quantity	Unit Price	Subtotal
1	1	MATERIAL	AX4518 / HP Office Printer 3 in 1 (Color)	HP-PRNTR-001	1 (PK)	\$531.20 USD	\$531.20 USD
Taxes, Allowances and Charges							
No Items found							
							Line Item Total : \$531.20 USD

Allowances and Charges				
Category	Details	Base Amount	Rate	Amount
Allowance		\$531.20 USD		\$10.00 USD
Sales Tax		\$10.00 USD	7%	\$0.70 USD
Charge		\$531.20 USD	2%	\$10.624 USD
Sales Tax		\$10.60 USD	7%	\$0.74 USD

Tax Summary				
Category	Details	Base Amount	Rate %	Amount
VAT	Tax Description : Standard VAT Date of Supply : Monday 3 Sep 2018 12:00 AM GMT+05:30	\$531.20 USD	7%	\$37.18 USD
Sales Tax	Tax Description : State Sales Tax	\$10.00 USD	7%	\$0.70 USD
Sales Tax	Tax Description : State Sales Tax	\$10.60 USD	7%	\$0.74 USD
				Tax Summary : \$38.62 USD

Header level taxes, charges & allowances



New PDF (sample): Header Taxes - Part 3

Summary of all the amounts on the invoice

Amount summary	
Line item subtotal	\$531.20 USD
Shipping charges	\$50.00 USD
Total surcharges	\$10.62 USD
Total allowances	\$10.00 USD
Net amount	\$620.44 USD
Total tax amount	\$38.62 USD
Amount Due	\$620.44 USD

Additional Information

punchinContractInvoice
no

Additional information associated with invoice (example extrinsics)

Billing information

Bill from

Tim Office Supplies
7, Platinum Business Center
Gridley Road
Lincoln Blvd
Cerritos
CA
90703
United States

Bill to

Acme Manufacturers
123, Kennedy Business Park
Lionsgate Street
Pacific Blvd
Sunnyvale
CA
94089
United States

Remittance information

Remit to

Tim Office Supplies
Tim Office Supplies (Finance
Department)
72, Sunshine Business Park
Gridley Road
Cerritos
CA
90703
United States
Address ID: TOS-RID-000123

Tax ID of Supplier

12345678789

Account Receivable ID

AR-00000654

New PDF (sample): Header Taxes - Part 5

Payment Terms

Net payment Terms (Days) :

30

Discount or Penalty Term (Days) :

15 (Days) | Rate(%) 2

Comments :

Fragile electronic good's warranty void if seal is broken. Open the package immediately after delivery. Contact purchase department at +1-810-456-5499 Standard invoice with taxes, charges and allowances.

Appendix

Additional information of a line item is mentioned in the appendix as the last part of PDF

Line No	PO line No	Type	Supplier part No / Description
1	1	MATERIAL	AX4518 / HP Office Printer 3 in 1 (Color)

Additional Details:

Classification Domain : SPSC

Classification Code : foo

Cost Center : (2323)Western Region Sales

G/L Account : (23456)Entertainment

Email : sel_tx_sup176870757@aribalq.com

PDF generated by Menaka Wilkis on Monday 3 Sep 2018 2:25 PM GMT+05:30

New PDF samples

Standard Invoice

Original tax invoice has been submitted electronically. This is a human-readable representation (copy) of the original tax invoice.

Invoice Number (Supplier reference no.)	INV-US-002
Invoice date	Monday 3 Sep 2018 2:24 PM GMT+05:30
Amount Due	\$623.44 USD

Supplier	Customer	Shipping Information
The Office Supplies Pharmaceutical Logistics 7, Platinum Business Center, Linden Blvd Corona, CA 92733 United States Address ID: T05001 Supplier VAT/Tax ID: 123456780	Acme Manufacturers 6, Platinum Business Center Kennedy Blvd Linden Blvd Corona, CA 92733 United States	Ship to The Office Supplies Acme 7, Platinum Business Center JFK Blvd Menlo Park CA543 123 Inwood Sunnyvale, CA 94089 United States

Line No.	PO Line No.	Type	Supplier part No / Description	Customer Part No.	Quantity	Unit Price	Subtotal
1	1	MATERIAL	AA6116 HP Office Printer 3 in 1 (Color)	HP-P4V79-001	1 (PK)	\$617.20 USD	\$617.20 USD
Taxes, Allowances and Charges No items found.							
Line Item Total: \$617.20 USD							

Category	Details	Base Amount	Rate	Amount
Sales Tax	Tax Description : Standard VAT	\$617.20 USD	7%	\$43.20 USD
Charge	Tax Description : Sales Tax	\$617.20 USD	7%	\$43.20 USD
Sales Tax	Tax Description : State Sales Tax	\$617.20 USD	7%	\$43.20 USD
Tax Summary: \$88.80 USD				

Category	Details	Base Amount	Rate %	Amount
VAT	Tax Description : Standard VAT Date of Supply: Monday 3 Sep 2018 12:00 AM GMT+05:30	\$617.20 USD	7%	\$43.20 USD
Sales Tax	Tax Description : State Sales Tax	\$617.20 USD	7%	\$43.20 USD
Sales Tax	Tax Description : State Sales Tax	\$617.20 USD	7%	\$43.20 USD
Tax Summary: \$88.80 USD				

Category	Details	Base Amount	Rate %	Amount
Line Item Subtotal		\$617.20 USD		
Shipping charges		\$10.00 USD		
Tax surcharges		\$10.00 USD		
Total discounts		\$10.00 USD		
Net amount		\$623.44 USD		
Total tax amount		\$38.82 USD		
Amount Due		\$662.26 USD		

Additional Information

additional/invoice no

Billing Information

Bill from
The Office Supplies
7, Platinum Business Center
Linden Blvd
Corona, CA
92733
United States

Bill to
Acme Manufacturers
123, Kennedy Business Park
Cherrywood
Platinum Business Park
Linden Blvd
Corona, CA
92733
United States

Send to
The Office Supplies
The Office Supplies (Finance Department)
71, Sunrise Business Park
Corona, CA
92733
United States
Address ID: T05-0000213
Tax ID of Supplier: 123456789
Annual Renewable ID: AN-0000004

Payment Terms

Payment Terms (Days): 30
Discount or Penalty Term (Days): 15 (Days) Rate(s): 2

Comments

Printed electronic goods, warranty void if seal is broken. Open the package immediately after delivery. Contact purchase department at +1-810-438-5438 Standard Invoice with taxes, charges and allowances.

Appendix

Line No.	PO Line No.	Type	Supplier part No / Description
1	1	MATERIAL	AA6116 HP Office Printer 3 in 1 (Color)

Page 1

Invoice with line level taxes

Standard Invoice

Original tax invoice has been submitted electronically. This is a human-readable representation (copy) of the original tax invoice.

Invoice Number (Supplier reference no.)	INV-US-001
Invoice date	Monday 3 Sep 2018 12:20 PM GMT+05:30
Amount Due	\$662.88 USD

Supplier	Customer
The Office Supplies Pharmaceutical Logistics 7, Platinum Business Center, Linden Blvd Corona, CA 92733 United States Address ID: T05001 Supplier VAT/Tax ID: 123456780	Acme Manufacturers 6, Platinum Business Center Kennedy Blvd Linden Blvd Corona, CA 92733 United States

Line No.	PO Line No.	Type	Supplier part No / Description	Customer Part No.	Quantity	Unit Price	Subtotal
1	1	MATERIAL	AA6116 HP Office Printer 3 in 1 (Color)	HP-P4V79-001	1 (PK)	\$617.20 USD	\$617.20 USD
Taxes, Allowances and Charges No items found.							
Line Item Total: \$617.20 USD							

Category	Details	Base Amount	Rate %	Amount
VAT	Tax Description : Standard VAT Date of Supply: Monday 3 Sep 2018 12:00 AM GMT+05:30	\$617.20 USD	7%	\$43.20 USD
Sales Tax	Tax Description : Sales Tax	\$617.20 USD	6%	\$37.04 USD
Shipping	Not Applicable			\$10.00 USD
Discount	Not Applicable			\$13.74 USD
Line Item Total: \$662.88 USD				

Category	Details	Base Amount	Rate %	Amount
VAT	Tax Description : Standard VAT Date of Supply: Monday 3 Sep 2018 12:00 AM GMT+05:30	\$617.20 USD	7%	\$43.20 USD
Sales Tax	Tax Description : Sales Tax (Default)	\$617.20 USD	6%	\$37.04 USD
Tax Summary: \$80.24 USD				

Category	Details	Base Amount	Rate %	Amount
Line Item Subtotal		\$617.20 USD		
Shipping charges		\$10.00 USD		
Tax surcharges		\$10.00 USD		
Total discounts		\$13.74 USD		
Net amount		\$662.88 USD		
Total tax amount		\$40.00 USD		
Amount Due		\$702.88 USD		

Additional Information

additional/invoice no

Billing Information

Bill from
The Office Supplies
7, Platinum Business Center
Linden Blvd
Corona, CA
92733
United States

Bill to
Acme Manufacturers
123, Kennedy Business Park
Cherrywood
Platinum Business Park
Linden Blvd
Corona, CA
92733
United States

Send to
The Office Supplies
The Office Supplies (Finance Department)
71, Sunrise Business Park
Corona, CA
92733
United States
Address ID: T05-0000213
Tax ID of Supplier: 123456789
Annual Renewable ID: AN-0000004

Payment Terms

Payment Terms (Days): 30
Discount or Penalty Term (Days): 15 (Days) Rate(s): 2

Comments

Printed electronic goods, warranty void if seal is broken. Open the package immediately after delivery. Contact purchase department at +1-810-438-5438 Standard Invoice with taxes, charges and allowances.

Appendix

Line No.	PO Line No.	Type	Supplier part No / Description
1	1	MATERIAL	AA6116 HP Office Printer 3 in 1 (Color)

Page 1

Invoice with header level taxes