

SAP Ariba M

Feature at a Glance Hungarian Invoice Online Reporting

Stefan Tuerke, SAP Ariba Target GA: August, 2018

CONFIDENTIAL



Feature at a Glance Introducing: Hungarian Invoice Online Reporting

Customer challenge

Suppliers must report domestic invoices with a total VAT amount of \geq 100.000 HUF to a Online system operated by the local Tax Administration (NAV).

Meet that challenge with SAP Ariba

Ariba provides the required reporting functionality for suppliers to meet the regulatory requirement.

Experience key benefits

Buyers can receive electronic invoices from their Ariba Network suppliers according to the new regulations from July 2018.

Solution area

Operational Procurement / Ariba Network (commerce automation / electronic invoicing)

Implementation information

This feature is "on" by default. No action from Ariba is required to utilize this feature.

Ariba Network suppliers need to configure their "legal profile" for Hungary and add technical user credentials provided by the NAV online system.

Prerequisites and Limitations

Commerce automation needs to be in place; suppliers must have domestic Hungarian invoicing transactions with a total VAT amount of >= 100.000 HUF.

Ease of implementation **Geographic relevance**

Some complexity Country-specific

Feature at a Glance

Introducing: Hungarian Invoice Online Reporting

Detailed feature information From July 1st 2018 Hungarian Suppliers must report invoices with a total VAT amount >= 100.000 HUF to a Online System provided by the Tax Authorities (NAV Online system). SAP Ariba supports that obligation from July 6th

Background of the Tax Requirement

- All invoices with VAT amounts >= 100.000 HUF must be reported to the NAV system
- Relevant only for domestic invoices (supplier and buyer have Hungarian VAT/TaxIDs
- Reporting must be done by the Invoicing system (here: the AribaNetwork)
- The new requirement does not impact existing Hungarian requirements on top requirement

Risks

- Suppliers must make sure that when using the Ariba Network for the e-invoicing process in Hungary, that the reporting is not done additionally from an other system (e. g. ERP system) for the same invoice. This could add audit challenges.
- SAP Ariba highly recommends to validate (and if required correct) supplier and buyer master data (e. g. VAT-IDs, TaxIDs, VAT rates etc.) prior to sending invoices in Hungary to avoid audit issues.

Ariba Netwo

Create a technical use

in the NAV system

Ariba Network

Supplier

Solution Details

- Ariba Network suppliers will receive the Online Reporting feature from July 6th 2018
- SAP Ariba will auto-report the mandatory data directly to the NAV system
- SAP Ariba will not report invoices below the total VAT threshold
- Supported processes are the invoice (PO/Non-PO) and Line Item Credit Memos
- Suppliers must activate their legal profile for Hungary in the Ariba Network (e. g. create a Invoice Number range, enter VAT/Tax-ID
- Suppliers must create a technical user in the NAV system and enter the technical user credentials into the Ariba Network

Current Limitations

 The feature has been available since July 6th; Storno and technical annulment processes are planned to be available from September 2018

PRICING

There are no additional cost for Buyers or Suppliers for the Online Reporting feature

Impact on Ariba Buyers

- Buyers are technically not impacted by the feature or tax requirement (supplier mandate)
- No change effort for Buyers
- Buyers should inform their suppliers about the mandate and the feature provided by AN

Architecture

Ariba creates the required XML excerpt

- Ariba directly reports to the NAV system
- Ariba uses the technical user credentials which the supplier creates on the NAV system



VALUE of the Ariba Network solution



This helps suppliers to keep regulatory consistency using the Ariba Network in

How to enable

- Suppliers need to activate their "legal profile" for Hungary in the Ariba Network and enter mandatory data (e.g. invoice number range)
- Suppliers need to add the technical user information created in their NAV account into their legal profile in the Ariba Network

Online Reporting Requirement

Hungary E-Invoicing

Context

From July 1st 2018 all B2B suppliers must report invoice content (a subset of the tax invoice) to an Online system operated by the Hungarian Tax and Customs Administration (NAV; Nemzeti Adó- és Vámhivatal)

This is required for **any domestic** (domestic registered VAT-ID) invoices with a **VAT amounts from 100.000 HUF** (\in 321; total invoice amount ca. \in 1.190) Reporting needs to be done **immediately and non-manual (automatically)** after the invoice has been issued Reporting needs to be done by the Invoicing Software (=Ariba Network)

All other Hungarian-specific processes (issuance of the invoice# by Ariba and the offline invoice reporting) will remain and are not impacted.

Status and concept

- The feature has been available for all Hungarian suppliers in the Ariba Network since July 6^{th.} To benefit from the feature in AN, suppliers need to have an account in the NAV-operated Online Invoicing Platform (needs to be setup by the supplier), see here:
- The feature will be activated when the supplier activates the legal profile for Hungary in the Ariba Network and enters the technical credentials which enable AN to access the NAV-online Invoicing Platform, see here:
- The feature / online reporting does not have any impact on the Buyer (e. g. no impact on integration, no new files or messages etc.)
- Limitations: Storno and technical annulment processes are not supported with the July release and planned for August.
- If the Ariba Network is used to issue the tax invoice (this is the standard process using the Ariba Network), the supplier shall make sure that no other system (e. g. ERP system) does the same reporting as this could cause tax issues.

Two steps to get the features activated

In order to generate invoice with a total VAT amount of >= 100.000 HUF the following actions are required:



NAV online system registration (as part of the supplier legal profile)

| i di k | Invoice Number Range Management: (i) | Initial Tax Invoice Number | Current Tax In | voice Number Final Tax Invoice Number | r Active |
|---------------------------------|--|---|-------------------------------------|--|------------|
| | | 1 | 12 | 1000 | 0 |
| | | 2000 | 2038 | 3000 | 1 |
| | | Activate Delete | Create | | |
| Access informa | ation to the Online Invoice Platfor | m operated by NAV | | | |
| enter the technical user in | formation that you have configured during your registr | ration process in the NAV-system here, in order | to enable Ariba to report your invo | ce data. | |
| Technical User ID: xljj | | | | | |
| Technical User ID: | xijj: | | | For invoices with a total VAT | |
| Technical User ID: Password: | xiji, <u>+++++++++++++++</u> | | | amount equal to or higher than 100.000 HUF, Ariba will submit | |
| Password: | ······ | | | amount equal to or higher than 100.000 HUF, Ariba will submit invoice information to the âCOnline Invoice PlatformâC operated by the Hungarian Tax and Customs | |
| | | | | amount equal to or higher than 100.000 HUF, Ariba will submit invoice information to the \hat{a} COnline Invoice Platform \hat{a} C operated by the Hungarian Tax and Customs Administration (NAV; Nemzeti Ad \tilde{A}^3 - \tilde{A} ©s VÃimhivatal). Ariba will not report invoice data for invoice | |
| Password: Signature Key: | ······ | | | amount equal to or higher than 100.000 HUF, Ariba will submit Invoice information to the &COnline Invoice Platform†operated by the Hungarian Tax and Customs Administration (NAV; Nemzeti AdÃ ³ - és VÃImhivatal). Ariba will not report invoice data for invoice with a total VAT amount below 100.000 HUF. Make sure that you | |
| Password: | ea-952f-6 | | | amount equal to or higher than 100.000 HUF, Ariba will submit invoice information to the \hat{a} COnline Invoice Platform \hat{a} C operated by the Hungarian Tax and Customs Administration (NAV; Nemzeti Ad \tilde{A}^{3-} \tilde{A} ©s V \tilde{A} imhivatal). Ariba will not report invoice data for invoice with a total VAT amount below | |
| Password: Signature Key: | ea-952f-6 | | | amount equal to or higher than 100.000 HUF, Ariba will submit Invoice information to the &COnline Invoice PlatformâC operated by the Hungarian Tax and Customs Administration (NAV; Nemzetii AdÃ3- ©s VÃimhivatal). Ariba will not report invoice data for invoice with a total VAT amount below 100.000 HUF. Make sure that you do not report of the same invoice data from any other system (e. g. ERP system) to avoid double booking of data at the NWY Ariba may change the threshold (currently 100.000 HUF) if Ariba | Save Close |
| Password: Signature Key: | ea-952f-6 | | | amount equal to or higher than 100.000 HUF, Ariba will submit invoice information to the â€Online Invoice Platform†operated by the Hungarian Tax and Customs Administration (NAV; Nemzeti AdÃ=©S VĂimhivatal). Ariba will not report invoice data for invoice with a total VAT amount below 100.000 HUF. Make sure that you do not report of the same invoice data from any other system (e. g. ERP system) to avoid double booking of data at the NWY. Ariba may change the threshold | Save Close |

Please find details of the registration at the NAV Online system <u>HERE</u>

Added language to E-invoicing Terms Center

Countries for which Ariba uses different invoicing processes

Ariba supports invoicing processes for the following countries. Suppliers on the Ariba Network authorize the use of different methods in relation to the electronic signing and/or issuance for each list.

LIST A: Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hong Kong, Hungary, Ireland, Italy, Latvia, Luxembourg, Netherlands, Norway, Poland, Romania, Slovakia, South Africa, Spain, Sweden, Switzerland, United Kingdom.

LIST B: Brazil, Chile, Colombia, Mexico.

LIST C: Australia, Canada, Japan, New Zealand, United States of America.

LIST D: India, Malaysia, Singapore, United Arab Emirates.

"Third Party E-Invoice Facilitators" as referenced in the Terms of Use

LIST 1:

- Trustweaver AB (http://www.trustweaver.com): all countries listed in LIST A.

- Hungary (when configured by the supplier): 'Online Invoice Platform' operated by the Hungarian National Tax and Customers Administration (NAV).

LIST 2:

- Acepta SA Chile in LIST B.

- Edicom (http://www.edicomgroup.com): Mexico in LIST B.

- Carvajal Tecnología y Servicios S.A.S.: Colombia in LIST B.

Content of the XML report to the NAV Online system

<?xml version="1.0" encoding="UTF-8"?> <Invoice xmlns="http://schemas.nav.gov.hu/OSA/1.0/data" xmlns:xalan="http://xml.apache.org/xalan" xmlns:xsi="http://www.w3.org/2001/XMLSchemainstance" xsi:schemaLocation="http://schemas.nav.gov.hu/OSA/1.0/datahttp://schemas.nav.gov.hu/OSA/ 1.0/data/invoiceData.xsd"> <invoiceExchange> <invoiceHead> <supplierInfo> <supplierTaxNumber> <taxpayerId>12342659</taxpayerId> </supplierTaxNumber> <supplierName>hungaryAddress</supplierName> <supplierAddress> <simpleAddress> <countryCode>HU</countryCode> <postalCode>7163</postalCode> <city>Budapest</city> <additionalAddressDetail>jUnitDummy</additionalAddressDetail> </simpleAddress> </supplierAddress> </supplierInfo>

<invoiceData> <invoiceNumber>120703</invoiceNumber> <invoiceCategory>NORMAL</invoiceCategory> <currencyCode>HUF</currencyCode> <invoiceAppearance>ELECTRONIC</invoiceAppearance> </invoiceData> </invoiceHead> <invoiceLines> <line> lineNumber>1</lineNumber> <advanceIndicator>false</advanceIndicator> eDescription>ddd</lineDescription> <quantity>10</quantity> <unitOfMeasure>EA</unitOfMeasure> <unitPrice>100000.09</unitPrice> </line> </invoiceLines> <invoiceSummary> <summaryNormal> <invoiceNetAmount>1100000.91</invoiceNetAmount> <invoiceVatAmount>100000.01</invoiceVatAmount> <invoiceVatAmountHUF>100000.01</invoiceVatAmountHUF> </summaryNormal> </invoiceSummary> </invoiceExchange> </Invoice>

Information about the Ariba Network "Invoicing Software"

Suppliers using the Ariba Network to create Invoices in the Ariba Network may need the below information on the "invoice creating system". However there is no general registration requirement for the Ariba Network or for suppliers using the Ariba Network.

- Software name: Ariba Network
- Software ID: SAPARIBA-AN-201807
- Developer name: SAP SE
- Developer VAT ID: DE 143454214
- Name of the seller: (for example) SAP Hungary Ltd.
- VAT ID of the seller: (for example) 12342659-2-44
- System name: SAPARIBA-AN-201807
- System accessibility: https://service.ariba.com/Supplier.aw

Information on the registration at the NAV Online system

Companies located in Hungary should already have account(s) configured at the **NAV online system** and know how to generate / gather the data required for the Ariba Network in order to access the NAV system on their behalf. However here are some helpful links and further documentation. Please take note that Ariba cannot support suppliers in setting up their accounts in 3rd party applications (here: the NAV online system).

- NAV online invoice registration video with the explanation how the technical user should be registered: <u>https://youtu.be/1mcm_027-Cs</u>
- Here is the test system registration page: <u>https://onlineszamla-test.nav.gov.hu/regisztracio/start</u>
- Here is the productive system registration page: <u>https://onlineszamla.nav.gov.hu/</u>

Ariba created an informal documentation how to setup the required technical user in the NAV system. Find the document here:

https://sap-my.sharepoint.com/:w:/p/s_tuerke/EZPu6uF8L4ROkvnsv_8Oqg8BYsgQNsdC19OKxAUH7WIcEQ?e=Rafftb

History tab of an invoice reported to the NAV system

Reporting to the NAV is done automatically once the NAV credentials are maintained in the Ariba Network AND the total VAT amount equals or exceeds 100.000 HUF for a domestic invoice generated in the Ariba Network. In the Outbox / Invoice the "History Tab" the supplier can find details of the invoice reporting to the NAV system. The Invoice overview in the Outbox currently does not directly indicate a NAV transaction.

Document has been successfully reported to the NAV system

1

| History | History | | | | | |
|---------|---|-----------------------------------|------------------------|--|--|--|
| Status | Comments | Changed By | Date and Time | | | |
| | The invoice was successfully received. | NAV Registered HU Supplier | 26 Jun 2018 6:36:51 Al | | | |
| | This document has been digitally signed. | LegalizationDispatcher-100989067 | 26 Jun 2018 6:37:02 A | | | |
| | This document has been digitally verified. | LegalizationDispatcher-100989067 | 26 Jun 2018 6:37:04 A | | | |
| | Document has been converted from InvoiceDetailRequest to NAVInvoice successfully. | ANDocumentOutProcessor-100961011 | 26 Jun 2018 6:37:13 A | | | |
| | Digital signature is requested for this document with From country HU and To country HU | ANCXMLOutDispatcher-100958004 | 26 Jun 2018 6:37:13 A | | | |
| | Document sent to partner with external identifier 27GZL6QOLW5K. | ANDocumentOutDispatcher-100989008 | 26 Jun 2018 6:37:18 A | | | |
| | Document has been converted from NAV to InvoiceDetailRequest successfully. | ANDocumentDispatcher-100970012 | 26 Jun 2018 7:08:35 A | | | |
| | Invoice signature result - 200 - OK - The document was digitally signed and validated successfully. | ANCXMLDispatcher-100958002 | 26 Jun 2018 7:08:40 A | | | |
| | Document was queued for archiving | LegalizationDispatcher-100989067 | 26 Jun 2018 7:08:44 A | | | |

The NAV reference code for the transaction