SAP Ariba ⋀⋀

Feature at a glance
Ability to copy File Attachments from Supplier Proposals to Requisitions

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CONFIDENTIAL

SAP **Run Simple**

Feature at a Glance

Introducing: **Ability to copy File Attachments from Supplier Proposals to Requisitions**

Customer challenge

During collaborative requisitioning, a supplier may submit attachments that contain additional information about the item, or specs or pricing.

These attachments could not easily be copied from the proposal to the requisition when a proposal was accepted. The user had to save the attachment externally, and subsequently attach them to the Requisition.

Meet that challenge with
SAP Ariba

With this feature, files sent as attachments with a collaboration proposal from a supplier can easily be selected to be attached to the associated requisition when a user accepts the proposal.

Experience key benefits

With this feature, a user will not have to manually download the attachments and remember to attach them to the correct location. This feature avoid user mistakes, and offer a process improvement as well as better usability.

Solution area

- SAP Ariba Buying
- SAP Ariba Buying and Invoicing

Implementation information

This functionality is "Off" by default.
To enable, please contact support to toggle following parameter:
- **Application.Purchasing.CopyCollaborationProposalAttachmentsToRequisitions**

Prerequisites and Limitations

This functionality applies to Collaborative Requisitioning functionality. Please note that Collaborative Requisition is not available for Guided Buying.
The ability to copy attachment is currently restricted to the user when accepting a proposal, and not when creating a counter proposal. In addition, it is not available for suppliers when creating a revised proposal.

Feature at a Glance

Introducing: **Ability to copy File Attachments from Supplier Proposals to Requisitions**

Detailed feature information

During Collaborative Requisitioning, supplier may submit attachments that contain additional information about the item, or specs or pricing, etc. These attachments could not easily be copied from the proposal to the requisition when a proposal was accepted.

With this feature, files sent as attachments with a collaboration proposal from a supplier can optionally be attached to the associated requisition when a user accepts the proposal. A new checkbox is available next to the attachment that allows the user to indicate if the attachment should be automatically attached to the Requisition when accepting a proposal.

Detailed Information
Change for User: **Checkbox to copy Accepted proposal attachments to Requisition**

Confirm that you would like to accept this proposal.

Proposal **PR22-P17** - Copy of Copy of 3 line proposal

Items Being Accepted (partial acceptance is allowed)

Acceptance ↑	No.	Type	Description	Qty	Unit	Price	Amount
Accepted ▼	1	🔲	4 Port Expand View Video Splitter	1	each	$109.95 USD	$109.95 USD

▼Attachments for this line item of proposal

	File Name		Size	Date
☐	line_1_1.png	Download	145.8 KB	Wed, 25 Oct, 2017
☐	line1_2.png	Download	26.4 KB	Wed, 25 Oct, 2017
☐	line_1_3.png	Download	27 KB	Wed, 25 Oct, 2017

Checked attachments will be copied to the Requisition it proposal is Accepted

Acceptance ↑	No.	Type	Description	Qty	Unit	Price	Amount
Accepted ▼	2	🔲	VGA Splitter Cable HD15M/2-F	1	each	$21.00 USD	$21.00 USD

▼Attachments for this line item of proposal

	File Name		Size	Date
☐	line_2_1.png	Download	27.6 KB	Wed, 25 Oct, 2017
☐	line_2_2.png	Download	4 KB	Wed, 25 Oct, 2017