SAP Ariba

Feature at a glance
Reject fully approved invoice

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SAP Run Simple

Feature at a Glance
Introducing: **Reject fully approved invoice**

Customer challenge

Some buyers have a need to reject invoices in their ERP, which were fully approved in SAP Ariba.
Buyers can send reject/reverse invoice messages from their ERP to the Ariba Network which will change the status of the invoice on the Ariba Network to Rejected. However, SAP Ariba Invoice Management, and SAP Ariba Buying and Invoicing, are not able to reject an invoice reconciliation document once the invoice has been fully approved and is in status Paying or Paying Failed

Meet that challenge with
SAP Ariba

Invoice reconciliation documents in status Paying or Paying Failed in SAP Ariba Invoice Management can now go to status Rejected when Ariba Network sends an equivalent status update to SAP Ariba Invoice Management.

An invoice administrator is able to Force Reject an invoice reconciliation document in status Paying or Paying Failed in SAP Ariba Buying and Invoicing, and SAP Ariba Invoice Management.

A Closed contract will be reopened if an invoice against a closed contract is rejected.

Experience key benefits

Invoice reconciliation documents in status Paying or Paying Failed in SAP Ariba Invoice Management, and SAP Ariba Buying and Invoicing can go to status Rejected.

Accumulators on purchase orders, contracts, and goods receipts are decremented for the amount of an invoice reconciliation document that goes to status Rejected.

Solution area

Operational Procurement / SAP Ariba Buying and Invoicing + SAP Ariba Invoice Management

Implementation information

This feature will be available default On.
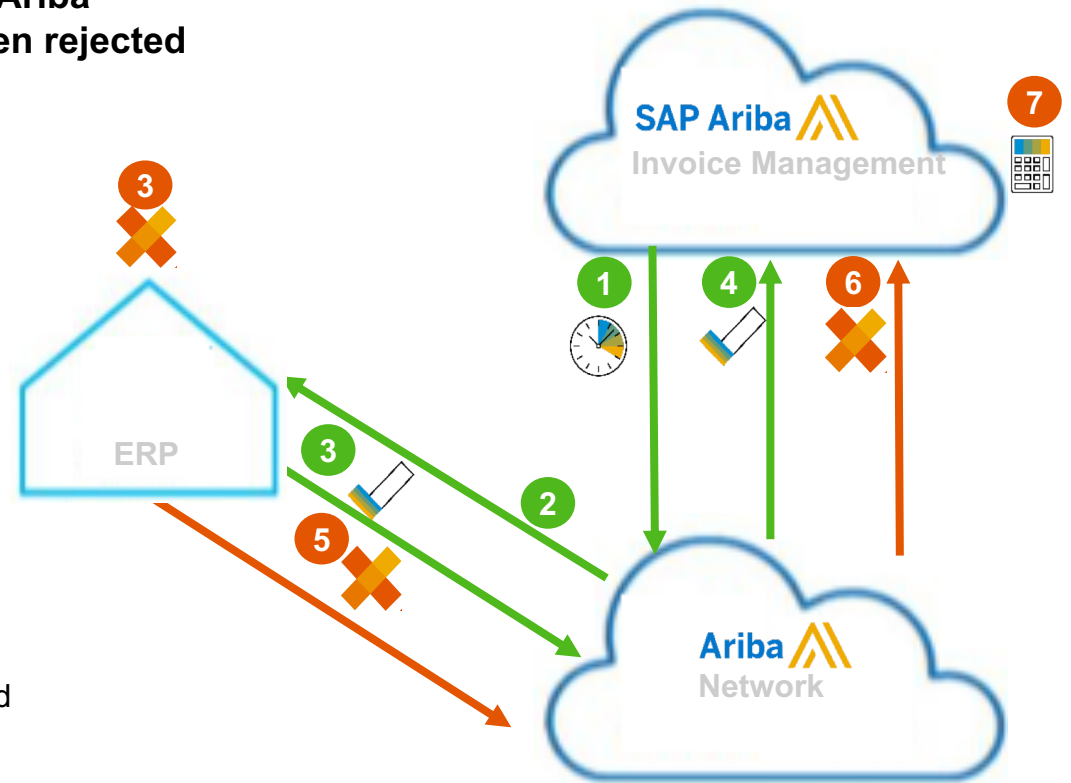
Prerequisites and Limitations

None

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Rejection process in SAP Ariba Invoice Management

IRs with a status of Paying automatically switch to Rejected status when Ariba Network sends a status update request informing that the invoice has been rejected

1   IR sent to Ariba Network (status: Awaiting external reconciliation)

2   IR sent to ERP

3   Invoice is reconciled, approved, and sent to Ariba Network

4   Ariba Network sends status update request (status: Paying/Paying Failed)

5   Invoice is reversed/canceled in ERP

6   Ariba Network sends status update request (status: Rejected)
   Note: If the invoice has been paid, or partially paid, the status update request will be rejected

7   Accumulators on Purchase Order/Contract/Goods Receipt are updated
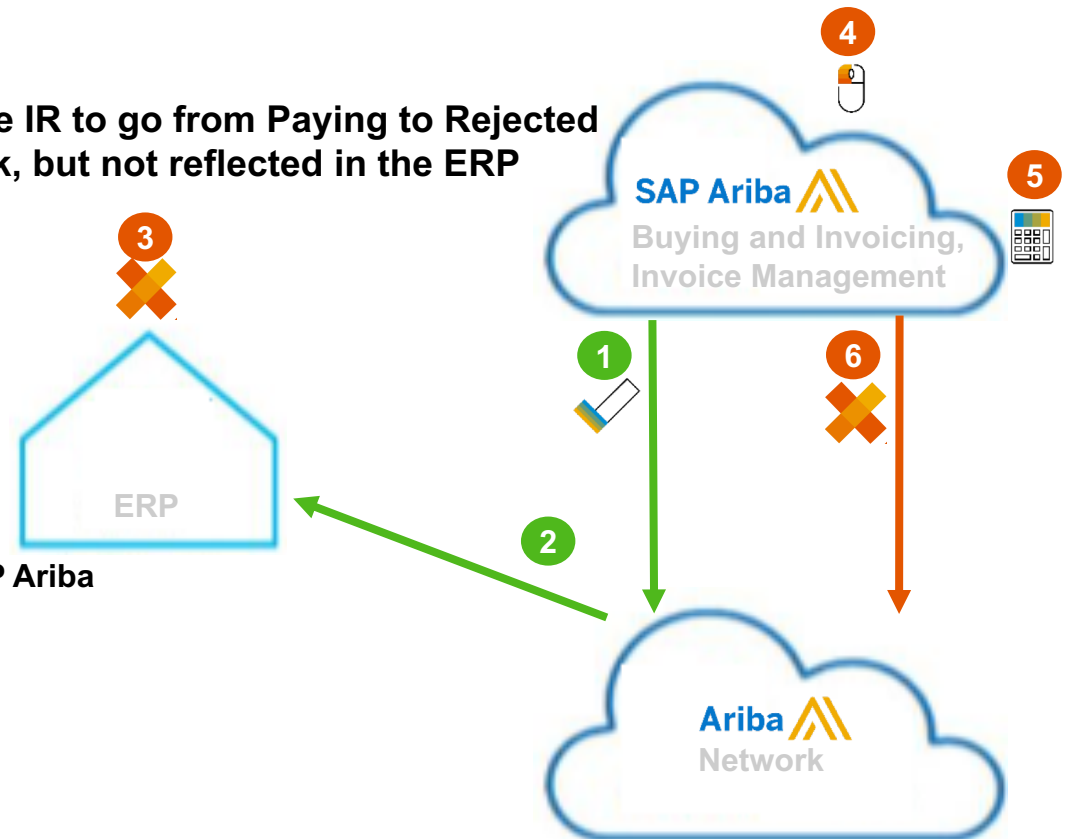
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Rejection process in SAP Ariba Buying and Invoicing, and also available with SAP Ariba Invoice Management

invoice administrators or customer administrators can manually force the IR to go from Paying to Rejected using a Force Reject button. The invoice is rejected on the Ariba Network, but not reflected in the ERP

1 **IR* approved and sent to Ariba Network (status: Paying)**

2 **IR sent to ERP**

3 **Invoice is reversed/canceled in ERP**

4 **IR manually force rejected by invoice administrator or customer administrator in SAP Ariba (status: Rejected)**
Note: If the invoice has been paid, or partially paid, the Force Reject button is not available

5 **Accumulators on Purchase Order/Contract/Goods Receipt are updated**

6 **Ariba Network receives status update request together with any rejection comments (status: Rejected)**

SAP Ariba
Buying and Invoicing,
Invoice Management

ERP

Ariba
Network

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An invoice administrator can force reject an invoice that is in status Paying or Paying Failed if the invoice has not been partially or fully paid.